



Dear Parents,

Can you believe it is already the beginning of school? Before we know it, fall will be in full swing… pumpkins, changing leaves and crisp mornings. Soon after that, we will begin planning our menu and family gatherings for the winter holidays!

It will be a busy 5th grade year, and will no doubt go by so quickly. All the while our children will be growing and learning in the wonderful care of Mrs. Brown.

In an effort to make this wonderful school year for the children, parents, and teachers, we would like to begin by introducing ourselves as your Room Parents for 2011-2012. We are: Jane Smith and Jane Doe.

We would like to outline some of the events for the school year. This year we will have a Halloween party, Winter Holiday party, and Valentine’s Day party. Both we and the teachers would love as much assistance throughout the year as you are able and willing to give. Parents are invited to attend all parties and events! In addition, your input and suggestions are most welcome. Additionally, we will plan to create a basket for the school auction as well as a special gift for Mrs. Brown during Teacher Appreciation Week.

We would like to invite everyone to contribute to the class activities in a way that works for your family. A class fund will cover things such as class parties, auction project, staff appreciation gift. We’re trying to get our class fund collected in full at the beginning of the year so we don’t have to nickel and dime you throughout the year. People have asked for a guideline, so we’re telling folks - $20 per child. However, any amount is greatly appreciated, or you may donate specific items If you prefer . The ideal would be to get 100% contribution in some form. Please let us know if you prefer to donate specific items. If we do not get enough participation, we may have to ask again in order to have the parties later in the year. We are happy to provide you with our expenditures at the end of the year. Please make checks payable to the Jane Smith and turn into Mrs. Brown.

We look forward to getting to know you better and to a great 5th grade year. Please feel free to contact us with your ideas, questions, or concerns.

Sincerely,

Jane Smith Jane Doe

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