



# General Meeting Minutes

**October 3, 2016**

**7pm**

**Location: School Library**

**Meeting called to order:** Heather Castañeda, Sarah Putman, Co-Presidents 7:05pm

**In attendance:** David Worford, Cara Fleckenstein, Jerica Ritchie, Becky Woodcox, Alissa Poduska, Stephanie Powers, Nicole Booker, Kelli Wallace, Mary Laffey, Vanessa Wilhelm, Mary Jackson, Jayme Harper, Janelle McGill, Chelsea Hill, Heather Castañeda, Sarah Putman, Pam Rice

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It was moved and seconded to accept the August 2016 minutes as written. Motion carried.

Introductions were made and a welcome activity was completed.

## Officer's Reports

### **President's Report**-Heather Castañeda and Sarah Putman

- Classified Brunch is this Thursday, Oct. 6. Still need people to sign up for items.
- PTO Board was asked to support Bike and Walk to School Tuesday, Oct. 2
  - Will be providing fruit infused water in large cooler and donating one book per grade level from the upcoming Book Fair as a raffle prize for participants.
- STEM Night dinner changes
  - Julie Wenzel is looking into food trucks instead of pre-ordered burrito dinners as done in previous years. The trucks would provide a limited menu for quick service and will be order on-site.
  - Common Link has committed. Looking for other suggestions.

### **Principal's Report**-Mrs. Poduska

- Two Problem Based Learning (PBL) meetings have been hosted.
  - Community/business partner meeting had 23 attendees with 14 firm commitments and over 40 problems suggested
  - Parent meeting had 43 attendees who asked lots of good questions, excited to start.
- Working on a video to explain PBL to the larger parent community that couldn't attend.
- K, 1<sup>st</sup>, 2<sup>nd</sup> have all had planning days and are beginning their work.
  - K-Working on collaboration/team work skills
  - 1<sup>st</sup>-Arrival/dismissal traffic problems
  - 2<sup>nd</sup>-Poudre River Public Library problem. Libraries have not traditionally asked kids what they would like in a library. Looking at a new kids area designed by kids.
- 3rd grade will be working on the problems in the garden
- 4<sup>th</sup> grade having planning meeting on Thursday, discussing waste in the business community
- 5<sup>th</sup> grade will incorporate the human body standards.

- STAR Stampede last spring was very successful and the various levels of donations will be recognized with stars carrying the donor's name affixed to the outside of the maker space.
- Bike and Walk to School tomorrow.
  - Thanks to Miss Auer for getting many donations for breakfasts and prizes
  - Thanks to PTO for support and donations, as well.
  - Welcoming activities to begin at 8:30
  - Explained it's being held a day early due to 5<sup>th</sup> graders leaving for ECO Week.
- Thank you for food for conference night and Classified Brunch.

#### **Treasurer's Report-Chelsea Hill**

- Audit was completed by Sherelle Reed and Aisha Thomas.
  - Suggestions on adding petty cash guidelines and how to log cash donations at major events
- Annual budget presented.
  - A new print out was made showing trends over the years.
  - This year's budget is slightly different due to the special vote last spring for the large purchases of maker space, pods, and water stations
- A budget report is presented every month showing year to date and variance.

#### **Staff Report-Becky Woodcox**

- Maker Space utilization
  - School wide sewing project
    - Every student is sewing their own bookmark
    - 4<sup>th</sup> and 5<sup>th</sup> grade have requested to sew more
  - Robotics
    - 5<sup>th</sup> grade has done their intro and will begin in earnest after ECO Week
- Grant
  - Moved into phase 2 of the Otter Cares application process
  - To enhance the Maker Space and get iPads
- Kindergarten completed an engineering unit based upon The Three Little Pigs
- A Weather Station has been installed on the roof
  - Concern was voiced about recent vandalism and possibly damaging the station
  - The placement of the station is not prominent from the front of the school, hopeful it will be safe.
- A question was asked about merging or changes to peer mediators and student ambassadors
  - Mrs. Woodcox explained that the leadership is merging, but they will remain two separate programs.

#### **Bylaw vote**

- The new bylaws had been presented in hard copy at the August Meeting and placed on the website for further review.
- It was moved and seconded to approve and accept the new bylaws. The vote passed unanimously.

## **Committee Reports**

### **ABC Fundraiser- Vanessa Wilhelm**

- \$4900 profit from approximately \$12,500 sold.
  - ABC stipulates that \$15,000 in sales must be made to get 50% of sales. As we did not hit the \$15K mark, we received approximately 45% of sales.
  - Last year the sale earned approximately \$7500, which was 50%, as >\$15K was sold.
- Mrs. Ayala's class earned the most money with approximately \$2200 in sales
  - The class won the pigs for the pig race and Mrs. Ayala received a teacher gift.
- Mrs. Hanson's class had the highest percentage of participation
  - The class won a cookie party and Mrs. Hanson received a teacher gift.
- Items will be arriving soon.

### **Book Fair-Janelle McGill**

- Will be held on Halloween this year, during school and for a short time after school
- Rather than awarding students balls for participation in the Read-a-thon, kids will earn a gift certificate to use at the Book Fair.
- Every class will have time to attend the Book Fair and use their certificate.
- The latest Diary of a Wimpy Kid book will be released Nov. 1. Pre-sales will be offered at the Book Fair with books to be picked up the next morning.
- Read-a-thon money will be collected a week early (Monday, October 24) to minimize the chaos of the final day.

### **Box Tops-Cheri Clark**

- Heather reported for Cheri that there has been good improvement with using the sheets to attach and count.

### **Classified Staff Breakfast-Jayme Harper**

- This Thursday, October 6
- Still need items and help. Sign-up Genius has openings and was sent out school-wide.

### **Directory-Sarah Putman**

- Directories are in and have been sent to teachers to distribute
- Some extra were ordered and are available.

### **Family Nights-Vanessa Wilhelm**

- August total \$262.72
- September total not ready, but appears to show continued success.
- Tomorrow, October 4 is the next Family Night at Lark Burger. Must mention Shepardson when ordering.
- Reminder that Garlic Knot Family Night is the last Thursday of the month.

### **King Soopers Grocery Cards-Cara Fleckenstein**

- Total earnings \$1833.83 by just shopping and using the grocery card.
- Requested \$125 for 50 more cards
- Initial expense of \$325 earned \$1508.83
- 32 new cards being sent out this week, Wednesday-Friday
- Talked to Kelli about getting an interactive link on the PTO Website

### **Movie Night-Heather Castañeda for Kristin Kendall**

- The next Movie Night is October 21, 6-8pm.
- Jacki and Kristin met with Mrs. Poduska and the Peer Mediators will be present to model good behavior and assist as needed.

### **New Parent Social-Heather Castañeda for Heather Morrison**

- Well attended

### **Read-a-thon-Jayme Harper**

- Began October 1, with packets to be turned in Monday, October 24, which is a week early, to try to minimize the chaos of the final day.
- Minutes will be counted and turned in through the final day, Monday, October 31.
- Prizes will be awarded for most minutes and most money raised.
- Participants who earn \$50 or more will get a Book Fair gift certificate (\$6) to spend on the 31<sup>st</sup>.
  - This is in place of the balls awarded in years past. Balls cost \$4 each, then had to be blown up and stored. The \$6 goes to Scholastic and we earn money back from them.
- Plenty of opportunities available on Sign-up Genius

### **Room Parents-David Worford**

- Every class has at least one room parent, some have teams of parents
- Had an orientation meeting that was poorly attended (12/52 people).

### **Trivia Night-Vanessa Wilhelm**

- Trivia Night will be held the last Friday of January (1/27/2017) upstairs in the Agave Room at The Rio. Doors open at 6pm for cocktails, dinner and trivia 7pm-10pm.
- Explained to new members how Trivia Night works
  - Teams of 8-10 compete to answer trivia questions
  - Silent and live auction; gift baskets, items for purchase for the school.
  - Money is made from the auctions, tickets to the event cover cost of the room and dinner.
- Due to poor participation last year, there will not be "Teacher Moments" this year.

### **VIPS (Volunteers in Poudre Schools)-Mary Jackson**

- The VIPS system has suffered a glitch and haven't been able to send emails.
- Need to ask Mrs. Poduska to have teachers send a list of regular parent volunteers
- Please remind everyone to register, even if not a regular volunteer.

**Website-Kelli Wallace**

- Please send along any updates or changes

Sarah and Heather thanked everyone for coming, meeting adjourned at 8:30pm

Minutes compiled by Pam Rice