



Board Meeting Minutes
December 13, 2021

Call to Order at 5:55pm

Welcome

Attendance: Becky Woodcox, Pam Rice, Sarah Putman, Laura Sutton, April Price, Kelli Wallace, Britt MacTavish, David Worford; Nicole Booker via Teams

Approval of November 2021 Minutes: Pam moved, 2nd given by Sarah, motion passed

Presidents' Report

- Caroling Night has been cancelled
- Boltz and Leshner Invites for General Meeting were sent out to everyone

Principal's Report

- Waiting for general meeting

New Business

- Coffee Cart coming Jan 3rd on the workday for the teachers and staff
- Family Buddy Program: Nicole has 3 newbie families and 10 older families that are interested in partnering together. She's getting them matched. She would like to mention the program at the kinder open house coming up
- Silent Auction (aka Trivia Night)
 - Dates: Wed Feb 2nd – Mon Feb 7th
 - Nicole will notify teachers on Jan 3rd to ask them for the ideas/items for families to purchase
- Update Standing Rules

11. Appointed Committees Descriptions: Events may or may not be happening during a school year depending on school calendar and Board of Directors decisions. All committees should have a folder/notebook that contains the event notes, thoughts, budget, etc. from the current year as well as previous years if it applies. It is the chair and/or committees' responsibility to maintain the folder/notebook to keep it up to date and then supply it to the next chair. *Add: The chairperson can use a physical folder/notebook and/or add all information in the respective committee folder in the PTO Google Drive.* The goal of this is to help reduce chair/committee stress about how an event works, gives continuity to the event and to ease transition.

- Sarah moves the motion, 2nd given by Pam; motion passed
- Workroom scissors
 - Special Request from Sarah Putman and Heidi Habbinga to purchase up to \$350 of Fiskar scissors from the Special Request Fund. The scissors in the workroom are HORRIBLE and it's impossible for volunteers to get jobs done for the teachers. The ask is to get each teacher, special teachers and the office their own pair of scissors in the hopes that they don't take the scissors from the workroom from the volunteers.
 - Request given from Board to request at general meeting

Old Business

- Read-A-Thon: \$20,604.52 total income (includes Business sponsors), with a net \$19,147,04. Highest total ever
- Participation on on-point with previous years for those raising funds, reader tracker participants were higher than last year

Adjourn at 6:22pm