

## **Board Meeting Minutes**

**Monday, April 10, 2023 5:45pm**      **Location: Shepardson Media Center**

**Meeting called to order - 5:51 pm**

**In attendance:** Wayne Thornes, Britt Mactavish, Travis Hitt, Nicole Booker, Kelli Wallace, Heidi Habbinga, April Price, Becky Woodcox, Sarah Waible, David Worford

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**Approval of March 2023 Minutes** - Kelli Wallace made a motion to approve the February minutes as presented. The motion was seconded by Wayne Thornes. There was no discussion, the motion was put to a vote and passed unanimously. Minutes approved.

### **Officer's Reports**

#### **Presidents' Report** - Britt Mactavish

- ★ **Recruitment** status for 23-24 committee chairs
  - Underway
  - Final list of committee chairs and filled positions will be available in May
  - Trivia night shadow for 2024 – Lindsay Jones
- ★ **PTO Calendar 23-24**
  - Is there anything that needs to be changed?
  - Travis Hitt and Britt Mactavish are working with the school to organize calendar dates
- ★ **Fundraising Goals 23-24** will continue to be classroom furniture
  - Becky Woodcox asked for a new die-cut machine for the school workroom
    - This request will be reviewed as a special ask
- ★ **Summer board get together**
  - Britt Mactavish proposed a Park potluck get together
  - Date TBD

#### **Principal's Report** - Wayne Thornes

- ★ **New Literacy Curriculum** is being adopted by the school district
- ★ **Second bicycle field trip** – fifth grade was canceled due to weather
  - Fourth Grade bicycle field trip - 1<sup>st</sup> one was very windy and cold
  - Students did well
  - Safe Routes to Schools lead the field trip
  - Safe Routes to Schools have come to Shepardson to teach 4<sup>th</sup> and 5<sup>th</sup> graders to ride this year
- ★ There will be No **Staffing** changes at this point
  - Rhonda Ewing retiring
  - Laura Adleman retiring

*The Shepardson PTO mission is to promote the welfare of the students in the home, school, and community and to help build a close relationship between the student, parents and school staff/faculty.*

- Strong instructional teams coming back
- ★ Struggles for next year may include
  - Hiring a Third autism teacher
    - Trying to find a location for the teacher and their class
- ★ School District Initiated an **HVAC program** this year
  - There is a group looking at what would it take to modernize the school HVAC systems what it would take to update the system to add air conditioning
- ★ **Lead Water testing**
  - Nine fixtures show having lead in the water
  - Library fountain and gymnasium fountain
  - Both have been shutdown and are awaiting remediation

### New Business

- ★ **Decades Dance** - April Price
  - PTO will send out a sign-up and see if we can get enough people to help
- ★ **Movie Nights** - Britt Mactavish for the Karrs
  - Future Events - Can it be combined with the Ice Cream Social as a dual summer evening
  - Good way to start the year
  - Becky Woodcox suggested that the Star Squad can be organized by the end of the year and have the students from the previous year help
- ★ **Teacher Appreciation BBQ** – Kelli Wallace
  - Kelli will send out the sign-up for participation and donations
  - Taking place on Friday, May 5th
- ★ **Board elections** - Britt Mactavish
  - Will review and take place in the General Meeting
- ★ **Budget approval** for 23/24 school year upcoming – Kelli Wallace
  - Will be addressed in General Meeting
- ★ **Pool Party** – Nicole Booker
  - Date TBD – proposed 8/11/2023
- ★ **Book Fair** – Kelli Wallace
  - March 4 – 8<sup>th</sup> for book fair

### Open Discussion

**Meeting adjourned at 6:15 pm**