



## Board Meeting Minutes

**Monday February 12, 2018**

**6pm**

**Location: School Library**

**Meeting called to order:** Chelsea Hill, President 6:04 pm

**In attendance:** Milena Rodionov, Nicole Booker, Emily Gilchrist, Kelli Wallace, Wayne Thornes, Mary Jackson, Heather Castañeda, Sarah Putman, Dixie Gormley, Pam Rice

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**Minutes:** Presented and approved

### Officers' Reports

**President's Report,** Chelsea Hill

- Belinda Daniels, treasurer
  - Belinda needs to take a leave of absence due to some serious family health issues
  - Sarah Putman will be acting treasurer until Belinda is able to return

**Principal's Report,** Wayne Thornes for Alissa Poduska

- Playground equipment
  - Catalogs arrived and are available for anyone interested
  - Estimating final cost to be \$20,000-\$30,000 for the equipment plus an additional 25% for Facilities to install

### New Business

**Special Requests,** Chelsea Hill

- Pre-school, Emily Gilchrist
  - Requesting money for a new mini-trampoline, Magnet Building Tiles (two sets), Zoobs, and an outdoor play house/slide
  - Discussion and brainstorming
    - Milena has a new set of Zoobs she will donate
    - Outdoor play house/slide put on hold due to logistics

- Moved, seconded, unanimously approved \$200 for the mini-trampoline and building tiles. Zoobs being donated.
- Received a thank you from Rachel Whitlock and class for previous special request
- Angela Mitchell request tabled to General Meeting
- Art room request tabled to General Meeting

## **Old Business**

### **Bike Racks, Wayne Thornes**

- All options have been evaluated, choice has been made, will move forward and order
- There is no cost for Facilities to install the new racks
- Sarah Putman and Wayne will meet and order the new bike racks

### **Enrichment, Chelsea Hill**

- Flier was sent home Friday and today, will be extending signups
- Moved very quickly, should probably have more advertisement as the offerings are fantastic and not enough people were aware.

### **Trivia Night, Nicole Booker and Chelsea Hill for Jayme Halsey**

- Very successful event, positive feedback from attendees and the vendors (photo booth, Geeks Who Drink, etc)
- Final amount: \$2471.68 profit
  - Detailed accounting available in Trivia Night deposit and notebook
- 190 tickets sold
- Lots of new, very successful events such as the Wine Pull and Are You Smarter Than Your 5<sup>th</sup> Grader were easy and raised money well
- The new venue, particularly the time spent on the field, was well received, although it had some drawbacks
  - Expensive!
  - The food was very poor and the food vendor was extremely difficult to work with (appears other groups there have had similar experiences)
  - Easy parking was a plus
- Brainstorming for future events
  - Should we stay as a “smaller” (200-225 seats) event or look to expand to 250-500 seats? If we stay smaller, we could look at more affordable venues and catering options.
  - What is the goal of the night? Teachers/parents night out, school community building event with fundraising as a moderate focus or more focus on raising

larger dollar amounts and bringing in sponsors and more attendees from the surrounding community, not just Shepardson?

- Stay at CSU? Most people agreed this would be ideal
- Move the date back to later January/beginning of February (too early this year)
- Committee has reviewed how to smooth out some of the bumps encountered during planning and the night of the event
- Consider using a ticket site such as EventBright for next year
- Thanks to Jayme and committee from Chelsea and the entire PTO board

**Meeting Adjourned: 6:58 pm**

**Minutes compiled by Pam Rice**