

Board Meeting Minutes

Monday, January 9, 2023 5:45pm Location: Shepardson Media Center

Meeting called to order: Travis Hitt, 5:51 PM

In attendance: Wayne Thornes, Travis Hitt, Nicole Booker, Kelli Wallace, Heidi Habbinga, David Worford, April Price, Becky Woodcox, Sarah Waible

Approval of December 2022 Minutes - Heidi Habbinga made a motion to approve minutes as presented. Seconded by Nicole Booker. No discussion, passed unanimously. Minutes approved.

Officer's Reports

Presidents' Report - Travis Hitt for Britt MacTavish

- ★ Trivia Night! – Nicole Booker
 - See notes below
- ★ Classified Brunch is Feb 15th - Travis Hitt for Britt MacTavish (not present)
 - Signup coming out shortly
- ★ New Family night schedule – January 25
 - Dickey's Barbecue

Principal's Report

- ★ Winter Celebrations were successful
- ★ Caroling was fun
 - The school really enjoyed having the choir sing
 - The school received phone calls from the neighbors thanking them for caroling at their homes after the event.
- ★ All School Sing Along on last day before winter break – preschool thru 5th grade
- ★ Incredibly successful first semester, Thank You to everyone!
- ★ Current focus is report cards – posting on Friday, 1/13
- ★ Want to bring back HABIC
 - Holly and Charlie come now
 - Kindergarten team is asking and has a contract to begin

New Business

- ★ Trivia Night - Nicole Booker
 - Where we are –
 - Waiting for catering food information

The Shepardson PTO mission is to promote the welfare of the students in the home, school, and community and to help build a close relationship between the student, parents and school staff/faculty.

- Questions about what the food is it enough for half appetizers, half dinner (macaroni and cheese and meatballs or pulled pork)
- What does Nicole need for volunteers and help with trivia night?
- Donations and registrations are coming in
 - Wine donation rep is considering again this year
 - Waiting to purchase the quiz for trivia
 - Keep sending ideas and contacts for goods or services the silent auction
 - Emailed out to teachers requesting auction item ideas
 - Great Wolf Lodge is donating again
 - David Worford is donating Broncos tickets
 - Nicole wants to bring back teacher thank you cards – pay \$10 for the card and it comes with a \$5 gift card for the teacher. Approved
 - Trivia night event will be the same format as 2020. Hiring the same auctioneer

Old Business

- ★ Bylaw proposals in General meeting, to be voted on in February
 - Proposed by-laws provided by Kelli - see General Meeting Notes
- ★ Recommendations have come in from the audit
 - All three audits are complete
- ★ Venmo linked phone number questions
 - The phone number is currently the number of an extra phone owned by the treasurer
 - Is it possible to get a Google phone number to connect PTO Venmo with in the future?
- ★ Ways and Means is responsible for reviewing and modifying the Bylaws and Standing Rules every three years to review
 - Proposal to have Ways and Means do an end of school year review and present at the first meeting any proposed changes
- ★ Planning ahead to fill key PTO roles next year:
 - Room Parent coordinator needed
 - Any other positions?
- ★ How can PTO recruit more people to attend meetings and participate?
 - Send agendas and meeting minutes to both the board and the general PTO list
 - School administration and Britt are working on cleaning up the mailing list they have. PTO still looking for the list that was created in 2021/22?
 - PTO has a desire to get more information out there to the school population
 - Kelli will check the updated traffic information for the PTO website
 - A request for participation and survey will be sent home hard-copy in the Friday folders

Meeting adjourned at 6:36 pm