



## Board Meeting Minutes

**Monday March 5, 2018**

**6pm**

**Location: School Library**

**Meeting called to order:** Chelsea Hill, President, 6:00pm

**In attendance:** Chelsea Hill, David Worford, Nicole Booker, Kelli Wallace, Heather Castañeda, Sarah Putman, Alissa Poduska, Pam Rice

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**Minutes:** Approved as written

### **Officers' Reports**

**President's Report,** Chelsea Hill

- Need to update school website/calendar to reflect no PTO meeting on March 19 due to Temple Grandin presentation

**Principal's Report,** Alissa Poduska

- Tabled to General Meeting

### **Old Business**

**Special Requests,** Chelsea Hill

- Pre-school has received the trampolines and Magnetiles
  - Teachers report kids are thrilled and are very happy with all items
- Art room carpet has arrived and is in.
- Another request received, will be discussed at General Meeting due to amount requested

**Trivia Night,** Chelsea Hill

- Chairperson position
  - Jayme Halsey chaired Trivia Night this year, would like to have her chair next year, as well
  - Having difficulty finding a date that works with Jayme's schedule.

- Board open to looking at various dates at the end of January, beginning of February to be able to retain Jayme in chair position
- Chelsea to follow up with Jayme

**Playground Equipment, Alissa Poduska**

- Met with kids today to get ideas
  - Successful, generated huge list of ideas with large variety of options
- Need to discuss doing the full plan in phases, the logistical and financial feasibility
- Would like to form a committee and have a playground equipment company representative come out to meet with parents, teachers

**Star Stampede, Chelsea Hill for Mary Jackson via email**

- The Star Stampede is Thursday April 12
- Envelopes are printed and in the PTO closet by the trivia stuff.
- A save the date will go out in this Friday's folders as well as the link to donate online will open on Friday (thank you Sarah and Kelly!)
- Will need help counting money the day of the Stampede

**Bike Racks, Sarah Putman for Wayne Thornes**

- Racks have been selected and submitted to the District for final approval

**New Business**

**Treasurer Software, Sarah Putman**

- Current program that is being used is fine for day to day operations, but now that it's tax time, it is extremely difficult to use.
- A new program was identified with significant improvement in ease of use, comparable cost
  - Old program \$130/year
  - New program \$150/year
- Moved and seconded to switch to the new financial software. Passed unanimously.

**Open Board/Chair Positions, Chelsea Hill**

- Board positions open: Vice President, Member at Large, VIPS Coordinator
- Committee chairs: Most
- Need to begin actively recruiting interested parties to fill the positions

**Meeting Adjourned: 6:55 pm**

**Minutes compiled by Pam Rice**