



**Monday October 11, 2021 5:30 pm Location: Shepardson
Media Center**

Meeting called to order: April Price, 5:38 pm

In attendance: April Price, David Worford, Nicole Booker, Wayne Thornes, Laura Sutton, Sarah Putman, Heidi Habbinga, Pam Rice, Chelsea Hill, Becky Woodcox

Call to Order, Welcome, and Introductions

Approval of September 2021 Meeting Minutes - Presented, Pam Rice motioned to approve the minutes, Sarah Putman seconded the motion, motion put to a vote, the minutes were approved.

Officers' Reports

President's Report— April Price

- **Bylaws and Standing Rules -**
 - April has been reviewing and has questions and updates
 - PTO would like them to be available on the PTO website for families to refer to
 - There are issues with discrepancies/inconsistencies between the two regarding the same events or notes
 - They were redone last in 2019
 - April will bring any changes to the next meeting and they will be reviewed. There is a 30 day posting period of notice before approval.
 - examples of changes needed were the name of the "Decades Dance" vs "Sock Hop" and adding enrichment back in the Standing Rules

Principal's Report—Wayne Thornes

- Movie Night was great
- No news on the shade structure questions

New Business

Printing - April Price and/or Cara Fleckenstein - not present

- Question came up if families would not be happy with the PTO using school resources for printing.
 - Wayne - PTO and the school have a collaborative relationship
 - PTO provides monetary support and compensates for printing through other gifts
 - Cost of printing to the school is ~1 cent per page
 - PTO Printing is being used to encourage bringing the school community together and raise money for the school
 - If better printing quality desired or significant color prints for an event, it can be included in the specific PTO event budget
 - A print job consisting of one sheet for every student (black and white) costs the school about \$4.00
- Clarification of process to secure CSU stadium space for Trivia Night
 - CSU sent a check request to PTO
 - Sarah clarified using the receipt form and that this was common practice for CSU

Enrichment - beginning October 25th

Read-A-Thon - Heidi Habbinga

- Collection envelopes went out on October 1st with information on the event
- PTO is starting to receive donations through Venmo and Paypal from families
- The RAT committee can use the Idea Space. limited to 3-4 volunteers, for counting donations on 10/29
- Heidi and Becky are organizing guest readers
 - Will be in the classroom as well as a website of recorded videos for teachers to use on 10/29
- Heidi will send out a sign-up for volunteers on the day of the event soon

Classified Brunch - Kelli Wallace

- Classified appreciation week is April 18-21, 2022.
- Brunch will take place on 4/20

Fall Celebrations - Becky Woodcox for Leentje Stokes - not present

- Being held on Friday, October 29th
- Up to three room parents only allowed in the classroom
- No parents

Old Business

Growing PTO Family Involvement - April Price

- PTO University videos - April completed Involvement and Enrichment class
- Family Survey
 - Sending out to teachers this week to forward with class emails
 - Gift Card incentive added for completing the survey
 - PTO is looking for ideas of what Shepardson families want from their PTO
 - When initially sent out, very small response

School Directory - Kelli Wallace for Cara Fleckenstein - not present

- Cara would like to pass on the directory committee chair position if it is decided to produce the directory again
- April put a folder on the PTO Google Drive for all notes and information from committees to be added for ease of transition and passing along information
- The directory has been officially discontinued and will be deleted from the Standing Rules

Meeting Adjourned: 6:15 pm

Minutes compiled by Heidi Habbinga