

Board Meeting Minutes

Monday, September 12, 2022
Media Center

5:45pm

Location: Shepardson

Call to Order and Welcome

Meeting called to order: Britt Mactavish, 5:49 PM

In attendance: Britt MacTavish, Wayne Thornes, Nicole Booker, Kelli Wallace, Becky Woodcox, Sarah Waible, David Worford, Marissa Williams, April Price, Heidi Habbinga

Approval of February 2022 Minutes - May Board Meeting minutes were presented, Marisa Williams motioned to approve the May Board Meeting minutes, Nicole Booker seconded the motion, the motion was put to a vote, the motion was approved

Officer's Reports

President's Report - Britt Mactavish

- ★ Britt asked for feedback on agendas and contact notifications
- ★ Julie Wenzel will keep doing milk caps
- ★ Movie night moved to October 7
- ★ Trivia Night is scheduled for February 3rd, 2023

Principal's Report - Wayne Thornes

- ★ Huge thank you for financial help with Eco Week
 - Apologize for the confusion in funding
 - Straightened out and families and staff were grateful for the support
- ★ Idea presented for Eco themed shirts if there is a Shepardson Clothing sale. Add up charge to help fund ECO week in the future
 - Bohemian used to fund field trips and have recently pulled that funding, so buses were paid for through the ECO week payments from the school community
- ★ Laura Beese is requesting a new soundboard
 - Existing soundboard has shorted out. It is a heavily used item in the music classroom and for extracurricular activities. Ask is around \$1000
 - Impacts all 420 students and the preschool program
 - The formal ask will be presented during the General Meeting
- ★ Random Thank You to the parent that helped a middle school student with a bike accident near school

The Shepardson PTO mission is to promote the welfare of the students in the home, school, and community and to help build a close relationship between the student, parents and school staff/faculty.

- ★ Furniture is a new need for tech lab, \$500 per station
 - Life expectancy of the current computers is this year
 - District is not upgrading technology labs anymore since providing Chrome books for all students
 - The school desires a desktop for each student verses using with student individual laptops
 - The laptops are not powerful enough to do the work the students are doing on them
 - Going down to one cart per class for the chrome books, not sustainable for the K-2
- ★ Probably done fundraising for sunshades
 - Are in the bid process
 - Engineering design review is happening soon
 - 6-9 month permitting process through the state
 - District will be bidding at same time
 - Two Shade sails - canvas
 - One solar shade - 350 square feet of area and solar panels
 - Sandbox solar gave estimate for the panels and sun shade
- ★ Air-conditioning upgrade quote - for Shepardson could be up to 1 million dollars
 - To provide air conditioning, would take a mill levy and then it will take 10 years to implement
 - Possibility of mini-splits, \$3000 per classroom and an upgrade to the school electrical system
- ★ Do we want to Invite the mobile vaccination clinic back to Shepardson?
 - Yes

New Business

- ★ **Committee chair(s) confirmation/open chairs** - Britt Mactavish
 - Should we attempt to fill open committee chairs this Fall?
 - Volunteer coordinator
 - What are the Volunteer Coordinator's responsibilities?
 - Update the form with the elimination of the VIPS coordinator?
 - This year will see how much coordination it requires and we will revisit after the new year
 - Barbecue and Classified brunch
 - Decades Dance
- ★ **Call for Enrichment Opportunities**
 - Holly German is looking for more opportunities for Winter/Spring semester
 - Will begin at the end of September for the Fall semester
- ★ **Fundraising Initiative - New School Furniture**
 - Teachers would appreciate consistent furniture in the classrooms
 - Not supported by the district
 - Possibility to sponsor pieces of furniture through trivia night auction
- ★ **Movie Night 10/7** - Britt Mactavish for Jamie Karr (not present)
 - Hot Chocolate and popcorn and glow sticks

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- ★ **Read-A-Thon to start Oct. 1** - Heidi Habbinga
- ★ **Request for 2 non-board members to help with financial audit** - Kelli Wallace
 - Marisa Williams doing informal for Ways and Means

Old Business

- ★ Ice Cream Social - Britt Mactavish
 - Great turn-out
- ★ Pool Party - Nicole Booker
 - Great turn-out until the rains started
- ★ Parent Social - Britt Mactavish
 - Great turn-out
 - Working to recruit new parents to PTO

Open Discussion

- ★ Updated headshots for the PTO website are requested

Meeting Adjourned at 6:30 pm