



General Session Meeting Notes

February 12, 2024 @ 6:30pm

Call to Order, Welcome & Introductions (~6:30pm)

In Attendance: Travis Hitt, Britt Mactavish, David Worford, Becky Woodcox, Wayne Thornes, Kelli Wallace, Chelsea Hill, Sarah Waible, Julie Pignataro, Kevin Stearns, Marisa Williams, Kyle Clanney

- ★ Approval of minutes - The January 2024 General Meeting Minutes were presented. Julie Pignataro motioned to approve the Meeting Minutes. Marisa Williams seconded the motion. The motion was put to a vote and unanimously approved. The January 2024 General Meeting Minutes were approved.

Presidents' Report (~6:35pm) - Travis Hitt

- ★ New Mail Chimp: 134 contacts. 91 opens (3 unsubscribed). 38 clicks
 - PTO members also need to sign up for the newsletter through the online sign up
- ★ New volunteer process: website & SignUpGenius
 - Julie Pignataro is heading as Volunteer Coordinator working with Becky Woodcox and setting up the process
 - A new Volunteer Coordinator is needed for the 24/25 school year

Principal's Report (~6:40pm) - Wayne Thornes

- ★ Shepardson is being recognized as a John Erwin award winner based on the state level accomplishment reached in a three year period in achievement in CMAS scores
- ★ EL curriculum – structured literacy, data on early literacy has been exceptional – K-3 75% of students are meeting or exceeding expectations in growth
- ★ Math growth is average – not a big concern
- ★ This week are the classroom Valentine's celebrations on Wednesday, February 14th

Treasurer's Report (~6:50pm) - Marisa Williams

- ★ Taxes are done – for 2022
 - Cost for the accountant went up \$300 this year
- ★ Budget planning starts next month (March)
 - Committee chairs send letters to donors with tax IDs
- ★ Income: Direct donations, Family Night, and Trivia Night
- ★ Expenses: Trivia Night

Staff Report (~7:00pm) - Becky Woodcox

The Shepardson PTO mission is to promote the welfare of the students in the home, school, and community and to help build a close relationship between the student, parents and school staff/faculty.

- ★ Science Fair is Tuesday, February 27th
 - 157 students are participating = 90 displays
 - The fair needs more volunteers for judging

- ★ Mrs. Beese presented on implementing centers and participated at the CMEA and sends her gratitude for the PTO financial support of her special ask

SAC Report (~7:10pm) - David Worford

- ★ Budget for next year is okay
- ★ 424 students enrolled this year, 422 students projected for next year
- ★ Encourage new kindergarten students to enroll!
- ★ The budget was presented – the school is expecting to maintain the current budget
 - Intervention, GT, counseling, and Classroom support
 - 67% of students are in Intervention or GT (58 in 3rd thru 5th)
 - The budget committee is putting together a survey to ask for feedback on budget adjustments

Upcoming Events & Volunteer Opportunities (~7:13pm)

- ★ Monday- Friday, February 12 - 16: Classified Appreciation Week & Brunch
 - Kelli Wallace - All set for the event!
 - Definition given of the difference between Instructional and Classified Staff
- ★ Wednesday, February 21: Family Night @ Urban Air
- ★ Saturday, February 24: Trivia Night
- ★ Friday, March 1: Rollerland Family Night
- ★ Family Dinner Nights - John Wallace
 - 58% in and met for the goal on Family Dinner nights
 - Future dates are in the calendar on the website



Breakouts (~7:15pm)

- ★ Recruiting volunteers (Julie Pignataro/Travis Hitt)
- ★ Trivia Night (Nicole Booker)
 - Review of the table signs for sponsorship logos and paper color, making them pop more and show up as different from the logo and general text – for the staff sponsored tables
 - Centerpieces
 - Reviewed boxes from the PTO closet – retiring
 - Decision to get contribute games from volunteers to use for the centerpieces

Meeting Adjourned at 7:34 pm

Next meeting: Monday, March 4: PTO Board Meeting

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