

General Meeting Minutes

Monday May 8, 2023 6:30 pm Location: Shepardson Media Center

Meeting called to order: 6:36 pm

In attendance: Britt Mactavish, Wayne Thornes, Nicole “loves PTO” Booker, Kelli Wallace, Marisa Williams, Heidi Habbinga, Becky Woodcox, April Price, Katie Brayden, David Worford, Chelsea Hill

Welcome

Minutes - April General Meeting minutes were presented, Kelli Wallace motioned to approve the April General Meeting minutes with an amendment to change two fixtures to nine. Marisa Williams seconded the motion with the amendment, the motion was put to a vote, the motion was approved unanimously.

Officers' Reports

Principal's Report— Wayne Thornes

- ★ **5th grade promotion** picnic and ceremony – 5/24
- ★ **Kindergarten moving up** ceremony - 5/24
- ★ **Teacher Appreciation** was wonderful, Thank you to all who contributed and helped!
- ★ **Barbecue** was very nice – Thank You Kelli Wallace and family, and all who contributed and helped!
- ★ **Retirements** – Celebration May 17th
 - Laura Adelman
 - Rhonda Ewing
- ★ **Preschool** is closing at Shepardson
 - Moving to Kruse as a three track as a center based program, only other school is Bauder that has this set up currently is Bauder ES
 - Assessed a possible portable for the classroom needs, not a possibility for at least two years
 - Shepardson needs the classroom space for the elementary classes
 - Newer schools are being built with pre-school wins
- ★ **Student Enrollment** -
 - Kindergarten is 61 students

The Shepardson PTO mission is to promote the welfare of the students in the home, school, and community and to help build a close relationship between the student, parents and school staff/faculty.

- Updated May School count at 405/410 up from 388/390
- Hard goal is 400
- ★ SAC celebration/meeting, Thursday, May 11 at 4pm

President's Report - Britt Mactavish

- ★ **Decades Dance** has been canceled
 - Replacing with an end of year picnic next year
- ★ **Pool Party, Trivia Night** - See discussion below
- ★ **January meeting 2024**
 - Meeting originally scheduled for Tuesday, January 9th
 - Moved back to Monday, January 8th per consensus
- ★ **Update for May** - \$6156.01 – 160 envelopes turned in for **Star Stampede!**

Treasurer's Report - Kelli Wallace

- ★ **Income and Expenses**
 - **Income**
 - Direct Donations (Benevity, PayPal Giving Fund), Family Nights, King Soopers Community Program, STAR Stampede, Teacher Appreciation BBQ, Teach Appreciation (other), Misc. (Enrichment Facilities Fees).
 - **Expenses**
 - 2022-2023 Special Requests (Shepardson hats), Teacher Appreciation BBQ, Teacher Classroom Fund, Misc. (Enrichment Facility Fees).
- ★ Met 121% of goal! – **Family Night**
- ★ **Special ask** from Ms. Hammer - moved to Fall 2023
 - \$35 for decodables
 - \$300 for classroom rugs
 - Bring it formally next year – form on the website
 - Teacher funds are also available on July 1 - \$125
 - The rugs are usually provided by the PTO and are a gift to the school and remain if the teacher leaves
- ★ **23/24 Budget Review**
 - **Special project name**
 - School furniture is the special project for that fiscal year
 - **Trivia Night** \$500 taken and given to **King Soopers**
 - **Read-A-Thon** - Raised the fundraising goal \$2000 for 2023 event

The Shepardson PTO mission is to promote the welfare of the students in the home, school, and community and to help build a close relationship between the student, parents and school staff/faculty.

- Additional Notes given in a document from Kelli Wallace.
- Used to have whole budget paid out at the beginning of the year
- Split the **Fall Grant?** - Consensus was no
- Discussion of how much to transfer to the school for the fall grant and for furniture
- **Furniture Replacement** - Plan to replace furniture one grade of classroom at a time.
- **Budget Vote**
 - April Price motioned to earmark \$20K for the Special Project, School Furniture. Marisa Williams seconded the motion. The motion was put to a vote and unanimously approved. The motion was approved.
 - Britt Mactavish motioned to approve the 23/24 budget as proposed, Wayne Thornes seconded the motion. The motion was put to a vote and unanimously approved. The motion was approved.

Staff Report - Becky Woodcox

★ **Teacher/Classroom Fund**

- Teacher special funds were well filled and covered for the 22/23 school year

★ Request for more **PBL** panel information and participants

★ **PBLs** are going well

- Wayne Thornes gave a shout out to Becky Woodcox for doing a great job!
- Brian Kingsley, PSD Superintendent, visited Shepardson and heard 4th and 1st graders' PBLs. Gave feedback to the students and was really, really impressed with what the kids were presenting.

Open Discussion

★ **Room Parent** issues – Marisa Williams

- Parents don't have access to the classroom contact list to send information to the parents.
- Caused issues for Room Parent trying to send information to families for teacher surprises during Teacher Appreciation
- Suggestion from other room parent members - Sign-up geniuses have been working for communicating ideas and collecting funds for supplies

- Solution - Back to school night there will be a contact permission sheet for the parents to agree to including their information on a class list for distribution
- ★ **Special ask for a fundraiser for Art Teachers** – Mr. Mickel and Mrs. Wilson by Riley Madsen
 - Hot glue guns are messy
 - Markers are dried out – no black markers
 - Suggestions -
 - Interview art teachers and post on school social media?
 - Riley and Lilian start group collection – set up Amazon wish list
 - Encourage peers to take care of the classroom supplies
 - Add to classroom supply list
- ★ PTO is looking for ways to connect more with Shepardson caregivers/parents and hear the parent/caregiver perspective
 - Parent socials are good access and have lead to good discussions
 - Chats with the principal – informal
 - cookies and coffee chat
 - Brown bag open forum
 - Offer at different times
 - Virtual options
 - Offer off work times as well
 - Change the December PTO meeting to a parent social
- ★ Quick feedback on 2023/2024 school year schedule
 - Confident in the start and end times (no indication at this time – buses drive the schedules)
 - Lunch and recess times reviewed – lengthening lunch 5 minutes and shortening recess
 - Older grades do recess followed by lunch based on research saying that children will eat more.

Meeting Adjourned at 7:53 pm