

SHEPARDSON PTO

Monday December 9, 2019 6:30 pm

Location: School Library

Meeting called to order: Kelli Wallace, 6:37 pm

In attendance: Carlos Meikel, Alissa Poduska, Angela Mitchell, Marisa Williams, Steve Williams, April Price, Nicole Booker, Kelli Wallace, Caitlin Yates, David Worford

Welcome and Introductions

Minutes—Minutes were presented, approved with changes

Officers' Reports

President's Report—Kelli Wallace

- Memorial fund for Vale Wolkow
 - Request Shepardson to donate to Lopez Elementary fundraiser/fund as a gift in memorium
 - Will draft a vote for the January meeting and research the possibility and legality of this
- Caitlin Yates is pregnant and due in March
 - Request someone to help/take over the Teacher Appreciation BBQ in May
- Grateful to all for all the contributions and hard work
- Received a thank you from HABIC for sponsoring dogs

Principal's Report—Alissa Poduska

- Read-A-Thon
 - "Sundaes" were made
 - Almost finished with game time with all classes
 - Doing the 2nd grade engineering design next week
 - Staff Lip Sync will be scheduled for the spring, probably at the student spring lip sync showcase
- Nine days left before winter break
 - In those nine days there will be Caroling Night and spirit days
- Received the Governor's Distinguished Improvement Award
 - One of eight elementary schools to earn the award
 - Awarded for schools for "meets/exceeds" improvement in CMAS scores

- Traffic Assessment
 - Being done by an external review company
 - Shepardson is first of seven schools being reviewed
 - Kindergarten is also doing their PBL on crossing safety

Treasurer's Report—Kelli Wallace for Sarah Putman

- Taxes are done
 - We have not received a bill yet
- Renewed our State Charity License that happens after taxes are done.
- Milena has audited the previous months financials
 - Copied a few receipts that had been missed
 - Hopefully this will better document what comes in and goes out.
- Transferred the funds from the Read-A-Thon account to the Chargeback fees to show that Read-A-thon got hit.
 - A letter has been sent to the individual requesting the funds to be submitted again.
- PAID FOR/CHARGED FOR
 - Read-A-Thon shirts
 - HABIC Dogs
 - Ice Cream Sundae Supplies for Principals
 - Returned Check fee/chargeback fee for a Read-A-Thon check
 - Two teacher classroom funds
 - Two state licenses fees were paid
- DEPOSITS
 - Premier Design Party and Christmas Village Sale went into Playground fund
 - King Soopers Check, Oct Garlic Knot, misc. donation from Benevity went into Direct Donations

Staff Report—Angela Mitchell

- HABIC
 - Three dogs are coming and are paired with students
 - Going extremely well
- STEM Night
 - Thanks from Becky Woodcox
- Giving Tree
 - Had 10 families submit requests
 - All tags are taken!
- Thanks to all for the “Mr. Tim Snacks”
- Internet Safety Night was well attended

Committee Reports

Read-A-Thon—Kelli Wallace for Sarah Putman

- Most of the activity prizes within the school have been completed.
 - The teachers are supposed to do the Lip Sync at the All School sing (The prize for getting \$10,000 as a school!)
 - The Ice Cream Sundae Prize was priceless due to having WONDERFUL AMAZING Principals!!
 - It was extremely loud, and slightly chaotic for Heather and I but it was a success.
- Sarah would like to co-chair with someone next year so please spread the word!

STEM Night Dinner—Julie Wenzel via email

Corndoggies and Gyro Truck also came in 2017 & 2018.

Corndoggies Contact = Jake jake@corndoggies.com	58 sales
Rollin' Stone Wood Fired Pizza Contact = Josh & Rachel eat@therollinstonepizzeria.com	Sold 78 pizzas
The Gyro Truck Contact = Gus & Betty (970) 232-6992	Didn't get specifics....Promises to be there again next year!

- All parked in the Kiss-n-go lane near flex doors.
- Half of Flex Room was set up with tables for eating.
 - Perhaps an additional table or two next year would help.
- Weather was mild enough and it was easy for families to order and wait a few minutes for food.
- All three trucks stayed until STEM Night ended at 7:00 p.m.
- All three were very pleased with the outcome and sales and said they would be happy to return for future events at our school.

Caroling Night—Cassy Johnson via email

- Working with Laura Beese on caroling night and it will run as it has in the past
- Everyone will be invited to meet in the gym at 6pm on Dec 17th
- Groups will go out caroling on the streets around Shepardson for about 30 mins.
- While everyone is out caroling, the cocoa and toppings will be set up so it is ready when they all return.

- After people have warmed up with the cocoa, the choir will perform a few songs
- Anticipate being finished around 7:30pm.
- I will be purchasing the cocoa, cups, etc at the beginning of December
 - Will get the receipts to the treasurer for reimbursement.
 - Choir now has 60 members in it (added 3rd grade this year), so will be planning on purchasing more of everything
- Ms. Beese will be putting an announcement in the December newsletter
- Information will be sent out via the weekly emails as well.

Trivia Night—Caitlin Yates and Nicole Booker

- Hope to get sign up link live by Friday
- Working on the wine pull
- Quiz has been picked
- Food selection is in progress
 - Considering the possibility of a chef attended station
- Staff tickets will continue to be discounted this year

Star Stampede—April Price and Mary Jackson

- New date has been set: April 24, 2020
- This is the same date as the Decades Dance after school
- Envelopes will come home after Spring Break

Soopers Cards--Cara Fleckenstein via email

- The new program is looking promising
- Pay out quarterly
 - 3rd quarter paid out over \$800, which brings us over our projected yearly budget
 - This is with only 43 families participating
- Would like to have a table at STEM Night to help people link their cards
 - Lap

Yearbook—Pam Rice

- No updates
- Won't really get started until January
- Keep the pictures coming in!

Family Nights—Kelli Wallace for John Wallace

- Upcoming Chipotle Night December 11, this Wednesday
- November was the best month yet
- Won't be having a special dinner night in spring due to having an Urban Air event

Date	Venue	Amount	Last Year	Diff	Key
Aug 29th, 2019	Garlic Knot	\$ 203.60	\$ 268.13	\$ (64.53)	Not Received
Sept 26 th , 2019	Garlic Knot	\$ 163.30	\$ 202.60	\$ (39.30)	Received
Oct 24 th , 2019	Garlic Knot	\$ 174.84	\$ 205.46	\$ (30.62)	Deposited
Nov 21st, 2019	Garlic Knot	\$ 233.78	\$ 188.29	\$ 45.49	
Dec 11 th , 2019	Chipotle	\$ -	\$ 151.56		
Jan 23rd, 2020	Garlic Knot	\$ -	\$ 137.81		
Feb 27th, 2020	Garlic Knot	\$ -	\$ 143.00		
Mar 26 th , 2020	Garlic Knot	\$ -	\$ 180.00		
SPRING EVENT	TBD	\$ -	\$ 288.92		
Apr 23rd, 2020	Garlic Knot	\$ -	\$ 107.00		
	Garlic Knot				
May 21st, 2020		\$ -	\$ 212.00		
To Date		\$ 775.52	\$ 864.48	-10%	
Goal		\$ 2,000.00			
Accomplished			39%		

Room Parents—Leentja Stokes

- No report
- Have a request for her to have the teachers' "Sunshine Book" forms sent out to parents if possible

T-shirts/Shepardson Gear—Caitlin Yates

- Received 21 orders
- Will be ready by this Friday and will go home next week
- One person missed the deadline and others have requested a spring order, as well

Box Tops—Kelli Wallace for Natalie Woolley

- January collection, unsure if it will be a "Drive" or a "Contest" as in the past
- Will be January 21-February 14

Book Fair—Kelli Wallace

- Janelle McGill and Kelli will be running it together
- Planning is just beginning in earnest now

4th/5th Playground—Alissa Poduska for Sarah Putman

- Received \$5000 from Bohemian Foundations' Pharos Grant
- Alissa will meet with Gerry in January to get on the schedule and to get the process moving forward
- We have enough money to buy the playground equipment in full
- Need to raise the remaining money for installation
- Still have several grants outstanding

Open Forum

- Question about whether the school recycles markers, crayons, etc?
 - Suggested a “Green Team” for spring enrichment for ideas/projects of this nature

Meeting adjourned at 7:50 pm

Minutes compiled by Pam Rice