

SHEPARDSON PTO

Monday January 13, 2020 6:30 pm Location: School Library

Meeting called to order: Kelli Wallace, 6:30 pm

In attendance: Wayne Thornes, Angela Mitchell, Marisa Williams, Nicole Booker, Kelli Wallace, Caitlin Yates, David Worford, Megan Wonnacott, Heather Castañeda, Sarah Putman, Milena Rodionov, Janelle Plasters

Welcome and Introductions

Minutes—Minutes were presented, approved with changes

Special Request

Teacher Special Request—Megan Wonnacott, Autism Program

- Requesting \$500
 - Hygiene products
 - Personal cleaning items
 - Larger diapers
 - Misc. items as needed
 - Snack, ingredients
 - Items that can be prepared to teach the kids skills
 - How to ask for and to share
 - Small candies, items as motivators and rewards
 - Have “cooking time” lesson
 - Follow a recipe
 - How to set a table
- Discussion
 - Fund has \$1444 remaining
 - After this initial funding, suggest other resources for continued funding as the teachers shouldn't have to be providing this themselves
 - Suggestions included Junior League
- Moved, seconded, passed unanimously to fund the \$500 request

Officers' Reports

President's Report—Kelli Wallace

- Nothing to report

Principal's Report—Wayne Thornes

- Completed all Read-A-Thon rewards
 - Did an engineering design project with 2nd grade
 - Build sleds on a zipline to transport a load without spilling
 - Lots of fun and lots of learning

Treasurer's Report—Sarah Putman

- Received Funds
 - Box Tops
 - Have earned \$676 so far this year going in to the spring drive
 - Garlic Knot checks all deposited
 - Ragnar Race donation received and deposited
 - Made the final Read-A-Thon deposit
- Expenses
 - Caroling night paid
 - Read-A-Thon expenses (\$1200) paid, which came in under budget so excess has been moved into the Playground account

Staff Report—Angela Mitchell

- January character trait is Mindfulness
 - Gracen Reynolds wrote a great paper on the topic
- February 5 is next Parent Night
 - Nutrition and Behavior
 - 6 pm in Library
 - Childcare and light dinner provided
- May 7 is District Mental Health Matters Night
- Lip Sync Showcase is coming up
 - Forms are due Friday
- Conferences in February (18-20ish)

Committee Reports

Trivia Night—Caitlin Yates and Nicole Booker

- Coming up quickly, January 31
- Donations are coming in
- Auctioneer has been booked
 - Jeff Sweeney
 - Normal fee is at least \$1000, charges us just \$250
 - Is extremely skilled at increasing donations
- Registrations are on pace with previous years

GoJos/Teacher Appreciation BBQ—Kelli Wallace

- Need someone to run these this spring for Caitlin

Box Tops—email from Natalie Woolley

- Spring Box Tops time will just be a drive, rather than a competition due to the changes and complicated system
- Natalie has drafted an email/blurb to go out detailing the changes in the Box Top program
 - The program is going digital
 - Eliminating the traditional clipped Box Tops
 - Will need to download the app and scan grocery receipts
- The annual Budget lists predicted income of \$1200/year based upon past performances
- Actual income this year with the digital collection is approximately \$680 so far

Book Fair—Kelli Wallace

- Kelli will be joining Janelle McGill this year to learn how to run in for next year
- Will be held during conferences, February 18-21

Room Parents—Kelli Wallace

- No updates received
- Asked for feedback?
 - SignUp Genius is working very well

Caroling Night—Cassy Johnson via email

- The night was lovely with a large turnout of families and friends.
- We poured nearly 150 cups of cocoa, but not all who attended had some
- The overall turnout was probably around 200 people.
- As expected, opening up the choir to 3rd grade brought in more people this year
- After caroling around the neighborhood, the families came back to the gym to have cocoa and candy canes.
- The choir did a wonderful job performing some of their Christmas pieces for the crowd. They sounded fantastic! The kids and parents alike seemed to enjoy the night, despite the frigid temperatures outside!
- The total spent on Caroling Night came to \$53.98.
- There was part of a box of cocoa packets left over which was placed in the lounge for the teachers to enjoy or to take home to their families. No sense in keeping it in storage until next year :)

Star Stampede—Mary Jackson

- New date has been set: April 24, 2020
- This is the same date as the Decades Dance after school
- Envelopes will come home after Spring Break

Soopers Cards--Cara Fleckenstein via email

- The latest quarterly statement came in on 1/12/20. From October 1, 2019 - December 31, 2019
- There were 51 households participating for a total of \$1,012.69 in donations.
- Great news, exceeding budget expectations!

Family Nights—Kelli Wallace for John Wallace

- The Chipotle Family night was a great success.
- We are now at 61% of the annual budget goal.
- Should we plan a special spring event?
 - Discussion and suggestions
 - Urban Air
 - Tokyo Joe's
 - Kelli will take ideas to John for implementation

Date	Venue	Amount	Last Year	Diff	Key
Aug 29th, 2019	Garlic Knot	\$ 203.60	\$ 268.13	\$ (64.53)	Not Received
Sept 26th, 2019	Garlic Knot	\$ 163.30	\$ 202.60	\$ (39.30)	Received
Oct 24th, 2019	Garlic Knot	\$ 174.84	\$ 205.46	\$ (30.62)	Deposited
Nov 21st, 2019	Garlic Knot	\$ 233.78	\$ 188.29	\$ 45.49	
Dec 11th, 2019	Chipotle	\$ 453.14	\$ 151.56	\$ 301.58	
Jan 23rd, 2020	Garlic Knot	\$ -	\$ 137.81		
Feb 27th, 2020	Garlic Knot	\$ -	\$ 143.00		
Mar 26th, 2020	Garlic Knot	\$ -	\$ 180.00		
SPRING EVENT	TBD	\$ -	\$ 288.92		
Apr 23rd, 2020	Garlic Knot	\$ -	\$ 107.00		
	Garlic Knot				
May 21st, 2020		\$ -	\$ 212.00		
To Date		\$ 1,228.66	\$ 1,016.04	21%	
Goal		\$ 2,000.00			
Accomplished			61%		

4th/5th Playground—Alissa Poduska for Sarah Putman

- Still have several grants outstanding
- Still applying for grants to complete the funding for installation
- Alissa's meeting with Jerry will be rescheduled due to illness
 - Will get this done ASAP

Meeting adjourned at 7:30 pm

Minutes compiled by Pam Rice