

# SHEPARDSON PTO

**Monday March 9, 2020**

**6:30 pm**

**Location: School Library**

**Meeting called to order:** Kelli Wallace, 6:34 pm

**In attendance:** Wayne Thornes, Marisa Williams, Nicole Booker, Kelli Wallace, Caitlin Yates, David Worford, Sarah Putman, April Price, Steve Williams, Pam Rice, Kristee Jones, Jamie Karr

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## **Welcome and Introductions**

**Minutes**—Minutes were presented, approved with changes

## **Officers' Reports**

### **President's Report**—Kelli Wallace

- Working on next year's calendar and schedule
  - Exciting time to see projects coming to fruition and planning new adventures
- Huge thank you to Sarah Putman for Conference Dinner

### **Principal's Report**—Wayne Thornes for Alissa

- CMAS testing coming up
  - 5<sup>th</sup>-grade starts March 27
  - 3<sup>rd</sup>/4<sup>th</sup>-grades start April 6
  - Two hours each day
- Coronavirus
  - Additional cleaning and disinfecting being done every day
  - District's response is online at PSD home page

### **Treasurer's Report**—Sarah Putman

- Handed out the latest statement for review
- Wrote a \$25,000 check to the school today to the playground fund
- Working with Sharon to get teachers to submit their receipts for their \$100 classroom funds
- Trivia Night
  - Very successful
  - \$9000 to the playground account

### **Staff Report—Wayne Thornes for Angela Mitchell**

- March character trait is curiosity
- Parent Night for April is about Executive Functioning by O.T. Devon
  - We are devolving...becoming less able to solve problems, to plan and think ahead
  - Situational awareness is not being developed
  - Need to learn how to address these issues of Executive Functioning
- Huge thank you to Becky Woodcox for a highly successful Science Fair
  - Number of entries was down a bit (approx. 50 entries) but the quality was exceptional
  - Four students will be moving on to Districts
    - 2 4<sup>th</sup>-graders
    - 2 5<sup>th</sup>-graders
- Odyssey of the Mind, coached by Erin Sullivan, competed and did very well
  - Placed in several events
  - Will be going to the State Tournament
- Thanks to Sarah Putman for organizing and hosting another wonderful Conference Dinner
- Becky Woodcox organized Engineering Day with the Otter Box engineers
  - Lots of great interactions
  - Fun age appropriate designs

### **Special Requests—Kelli Wallace**

- Executive Function Class
  - Request from Devon, O.T.
  - Need supplies for teachers for classes and parents for Parent Night
  - \$215
  - Moved, seconded, approved unanimously
- Yearbook purchase
  - Request from Angela Mitchell
  - Request money to purchase yearbooks for students who would really benefit but can't afford it
  - As the cost of the yearbook hasn't been set, request up to \$255
  - Moved, seconded, approved unanimously
- Vale Wolkow Memorial Donation
  - Suggested donation from Shepardson PTO to the Memorial set up in Vale's name for playground equipment at Lopez Elementary
  - Sources for donation \$200 from Miscellaneous Fund and \$100 from Testing Supplies (per Wayne Thornes) for a total donation of \$300
  - Moved, seconded, approved

## **Committee Reports**

### **Trivia Night**—Caitlin Yates and Nicole Booker

- Just waiting on company match donations then will be complete

### **Book Fair**—Kelli Wallace

- Kudos to Janelle McGill
- Busy time with Engineering Day with all the Otter Engineers and Grands Breakfast

### **Decades Dance**—Kristee Jones!

- Kristee Jones stepped up to chair the committee!
- Will be held April 24, 6:00-7:30 pm
  - She met with Dixie Gormley to gather event information
  - Working through the following task list:
    - Ask Sharon to order the stage for the dance for the DJ.
    - Ask the after school program leader (used to be Stacy) if you can access the cafeteria early to decorate.
    - Ask someone in the kitchen if you can store ice cream and root beer in their area.
    - Reach out to Culver's for ice cream
    - Ask CooperSmith's for root beer - Kristee completed this one!
    - Make flyers for the event maybe do a bulletin board
    - Look for decoration in PTO room
    - Ask Sharon to do a reminder call
    - Find out which teacher will be there that evening to help you
    - Ask for parent volunteers to make sure no food enters the gym
    - Ask for a food truck? I had Corn doggies come
    - Schedule DJ - Colin Wilson
    - Glow in the dark jewelry?

### **Movie Nights**—Jamie Karr

- Jamie and Kory Karr have plans underway for the Friday, April 3rd event
- Frozen 2 is the selected movie
- Doors will open at 6:00, movie will start at 6:30
- Will be asking for an extra tub of donated popcorn
- Kory is going to see if he can fix the popcorn machine

## Star Stampede—April Price

- Working with Mary Jackson
- Will be held April 24
- Rain date has been set just in case
- Updating letters with prizes, including a note about the student's family being responsible for any returned checks or disputed payment and fees
- Will be printed and distributed by March 27<sup>th</sup>
- Times will be similar to last year (grade level order)

## Soopers Cards--Cara Fleckenstein via email

- Will pay out quarterly
- Last check was for October-December was >\$1000
- Have 51 households
- Have a budget request for color copies to put in Friday Folders
  - Requesting \$175 for 500 color copies
  - Estimate 408 students plus staff, need 479 copies
- Approved to take money out of the King Soopers accounts

## Family Nights—Kelli Wallace for John Wallace

- Everything is going well this year; we are on track to meet or exceed our target
- Tokyo Joe's is scheduled for Tuesday, April 7th from 4-8pm at both the College/Troutman location as well as East Harmony.
  - They will send us a check for 25% of sales before tax.

Date	Venue	Amount	Last Year	Diff	Key
Aug 29 <sup>th</sup> , 2019	Garlic Knot	\$ 203.60	\$ 268.13	\$ (64.53)	Not Received
Sept 26 <sup>th</sup> , 2019	Garlic Knot	\$ 163.30	\$ 202.60	\$ (39.30)	Received
Oct 24 <sup>th</sup> , 2019	Garlic Knot	\$ 174.84	\$ 205.46	\$ (30.62)	Deposited
Nov 21 <sup>st</sup> , 2019	Garlic Knot	\$ 233.78	\$ 188.29	\$ 45.49	
Dec 11 <sup>th</sup> , 2019	Chipotle	\$ 453.14	\$ 151.56	\$ 301.58	
Jan 23 <sup>rd</sup> , 2020	Garlic Knot	\$ 188.23	\$ 137.81	\$ 50.42	
Feb 27 <sup>th</sup> , 2020	Garlic Knot	\$ 150.15	\$ 143.00	\$ 7.15	
Mar 26 <sup>th</sup> , 2020	Garlic Knot	\$ -	\$ 180.00		
Apr 7 <sup>th</sup> , 2020	Tokyo Joe's	\$ -	\$ 288.92		
Apr 23 <sup>rd</sup> , 2020	Garlic Knot	\$ -	\$ 107.00		
May 21 <sup>st</sup> , 2020	Garlic Knot	\$ -	\$ 212.00		
<b>To Date</b>		<b>\$ 1,567.04</b>	<b>\$ 1,296.85</b>	<b>\$ 270.19</b>	
<b>Goal</b>		<b>\$ 2,000.00</b>			
<b>% Accomplished</b>			<b>78%</b>		

### **School Supply Kits**—Cara Fleckenstein via email

- Finalizing lists
- Have heard from all grades
- Company will get us set up to sell/market the kits
- Working with Becky Woodcox to publish the lists

### **Box Tops**—email from Natalie Woolley

- The spring drive brought in 1,821 Box Tops for a total check of \$182.10.
- The check has not been issued yet but I will get it to PTO as soon as it comes in.
- We usually get about 5,000 box tops turned in for the spring drive so as expected, the numbers are way down with the program going digital.
- It was a good choice to just collect them and not give out prizes this time around as we would have had hardly any profit.
- I can see through my box tops app that people are definitely using the new system and scanning their receipts.
- I'll just have to keep promoting the program and hope that people will continue to help us earn money for Shepardson!

### **Yearbook**—Pam Rice

- Met with Skillman and Cherie Worford is already working on getting student pictures uploaded
- Will need to expand the number of pages this year so the price will increase, but will keep it reasonable
- Will have a cover contest open to the 5<sup>th</sup>-grade
- Will get order forms out after Spring Break

### **Playground**—Sarah Putman

- Paint marks have shown up on the current play area/field showing the future outline of the new playground

### **Open Forum**

Sunflower Fund and Mr. Tim Snack both need donations

Meeting adjourned at 7:41 pm

Minutes compiled by Pam Rice