



General Meeting Minutes

**Monday March 7, 2022 6:30 pm Location: Shepardson
Health Room**

Meeting called to order: April Price, 6:32 pm

In attendance: Wayne Thornes, April Price, David Worford, Cara Fleckenstein, Nicole Booker, Kelli Wallace, Travis Hill, Lauren Johnson, Corrinne Disterhoft, Sarah Putman, Brit MacTavish, Pam Rice, Marissa Williams, Ashley Anderson

Welcome and introductions

Minutes - February Meeting Minutes were presented, Pam Rice moved to approve the minutes, Sarah Putman seconded, the motion was put to a vote, the minutes were approved.

Officers' Reports

President's Report— April Price

- ★ Next Meeting is Elections!
 - Current Openings
 - Vice President
 - Ways and Means - MARRISA WILLIAMS
 - VIPS/Volunteer Coordinator
 - Member at Large

Principal's Report - Wayne Thornes

- ★ Volunteers will be allowed in classrooms with students
 - beginning Monday after Spring Break
 - Teachers will be reaching out to recruit
 - Covid Count numbers -
 - 3 for school in 3 weeks
 - 5-15 per day district wide
- ★ RAPTOR -

- New visitor system - swipe driver's license
- Current Volunteers will evolve into the system eventually
- ★ Read Across America
 - Went well
- ★ Science Fair
 - 60-70 boards submitted
 - 5th grade PBL boards were presented today
 - More engineering design solutions than previous years
 - More flexibility on topics this year
 - Students exhibited good presentation skills
- ★ Conferences this week
- ★ Teachers are looking forward to the Conference Dinner Tuesday
- ★ High Density Tutoring Program
 - Starting in April
 - 3 hours a week - 4 or less students in Math or Literacy for identified based need
- ★ Restorative Circles
 - Teachers wrapped up training
 - Restoring relationships
 - What's the problem and how can we fix the problem
 - Some have been implemented in classrooms so far
 - Attached to restorative something program
- ★ Classroom and Schedule requests have been sent out
 - Not to request teachers
 - Due soon
- ★ 4/5 playground slide is still broken - new one still on order
- ★ School will need a new PA system
 - Will include an amplification system
 - Installed in the next month
 - New clocks
 - Throughout PSD
- ★ Budget
 - Adding a 5th grade section
 - Not changing Classified staffing
 - Including 1 IS position addition to district provided
 - Operating Expenditures project to be \$50,000
 - UIP, Professional Development Priorities

Treasurer's Report - Kelli Wallace

★ **Highlights of March Report**

- Trivia Night - still transferring money out of Venmo - working with weekly transfer limits
- Income - King Soopers Community Program, Direct Donations (Brevity Donation Fund, Paypal Giving Fund Donation), Family Night
- Expenses - Trivia Night, Teacher/Classroom Fund, Accounting Software Fee

★ Will be updating committee budgets with committee chairs

Staff Report - Wayne Thornes for Becky Woodcox (not present)

- ★ Science Fair is underway and going well
- ★ Staff really appreciates PTO's support

SAC Report - David Worford

- ★ Meeting was last week
- ★ Mid year data - nothing out of the ordinary
 - DIBELS k-3 - scores are creeping up, but down from the pandemic
 - MAPS - 72% above average 2-5th grade, goal 85%, district is at 70%
 - Focus is on literacy
 - Restorative Justice Program being implemented
- ★ Masking - 60% staff and 80% of students not wearing anymore
- ★ Add a copier in to priorities to add to budget, current contract coming up in two years

Committee Highlights

- ★ Trivia Night - Nicole Booker
 - Fundraising Goal \$4000, current achievement is somewhere just above \$5000
 - Some wine left, working on air filter replacement distribution
 - Lesson Learned - Teacher group offerings should be by slot and not bidding
 - Hoping for next year in person again at the stadium
- ★ Family Nights - John Wallace
 - Snack Attack last week
 - Modern Market coming up this month
 - Looking for a committee chair to take over
- ★ Book Fair: This week!
 - Opens at 8:30 Tuesday
 - Classroom previews today

- Looking for a co-chair
 - Need to have a committee chair present at the fair at all open times
- ★ Movie Night: 4/8
 - New projector and screen have been purchased and arrived!
 - Update on movie and location coming soon
- ★ STAR Stampede: 4/29 - Lauren Johnson
 - Ordering envelopes after spring break
 - Planning is underway
 - No restrictions on outdoor events, all inclusive this year!
- ★ Decades Dance: 4/29 - April Price
 - Will know next month about location and how it will work
 - Looking for help if anyone interested
- ★ Yearbook Update - April Price for Erica (not present)
 - 5th Grade parents submit baby photos to shepardsonyearbook1@gmail.com by 3/25
 - Cover contest submissions due by 3/25
 - Teacher request for classroom photos
 - Electronic orders by end of month
- ★ Morning Fresh Milk Caps - Cara Fleckenstein
 - \$100 coming from recent submission (2000 milk caps)
 - Possible resource at FCHS - class has offered to count milk caps - Nicole will check with the school program regarding the process

New Business

- ★ Committee chairs/shadow opportunities 2022-23
 - School Supply Kits Coordinator
 - 3/1 deadline for teacher supply lists
 - Becky Woodcox is the liaison for the program
 - Market and promote program in April - promotional materials provided by vendor
 - Deadline to order June 30
 - Delivered in August
 - King Soopers/Box Tops Coordinator - promote and advertise
 - Sign up families at school events - back to school night, STEM night
 - Decreasing budget due to change in box tops program
 - Family/Hospitality Coordinator - evolving next year
 - Nicole Booker - Buddy system program

- Head Room Parent Coordinator
 - Oversee Room Parents
 - Work with school calendar to schedule classroom parties
 - Coordinate staff birthday acknowledgement
- ★ Board Election Slate 2022-23
 - Will be sent out before the next meeting

Open Discussion

Meeting adjourned at 7:49 PM

Minutes compiled by Heidi Habbinga