

# SHEPARDSON PTO

**Monday May 13, 2019 7:00 pm**

**Location: School Library**

**Meeting called to order:** David Worford, 7:01 pm

**In attendance:** Nicole Booker, Caitlin Yates, Alissa Poduska, Heather Castañeda, Mary Jackson, Sarah Putman, April Price, David Worford, Pam Rice, Angela Mitchell, Kelli Wallace, Chelsea Hill, Milena Rodionov, Belinda Daniels

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**Minutes**—Minutes were presented, approved with changes

## **Officer's Reports**

### **President's Report--David Worford**

- Thanks to everyone for a busy, successful year
- Thanks to Belinda for stepping into a crazy position and doing a wonderful job
- Thanks to Heather Castañeda for her many years of service on the PTO Board

### **Principal's Report—Alissa Poduska**

- Thanks to the Board and everyone on the PTO for making so many great things happen.
- Shepardson will be getting a new Media Center over the summer!
  - Will need parent help packing up all the books
  - The Media Center will be designed/installed by the same company that did the Maker Space
  - Were given a budget of \$50,000 and were able to get everything done
- We had our first Unified sports competition vs another school
  - Soccer game vs Bacon Elementary
  - Athletes got to ride the bus
  - Lots of fun, very successful
- Fifth grade parents arranged to have Kona Ice truck at the school 5/29
  - Will remain after school for all grades/families to buy treats
  - 20% of proceeds will go to the playground fund

### **Treasurer's Report—Belinda Daniels**

- Balance of \$58,878 in bank
  - Will re-evaluate budget at the end of the school year to see what doesn't get **spent**
  - Currently have \$1400 in teacher classroom fund
  - Currently have \$600 in special request fund
  - \$42,000 is the playground fund
- Budget for next year
  - Removed coffee fund
  - Change expected income from King Soopers cards from \$2000 to \$1000 with the change in the program. Unsure what to expect, so decreased the expected income.

### **Staff Report—Angela Mitchell**

- Lots of thanks and appreciation was expressed during Teacher Appreciation Week & BBQ
- Thank you from HABIC program
  - Served eight students directly but have seen cascading impact from that
- Class placements are almost done
  - Finalize over the summer due to new enrollments, changes, needs
- Have hired a new music teacher, Laura Beese
  - Coming to us from Eyestone Elementary (Wellington)
  - Her children will be enrolling at Shepardson, as well
- OtterBox filmed a commercial at Shepardson for their new line of cases

### **VIPS Report—April Price**

- Offer to help set up SignUp Genius for volunteers to pack up books, etc. for the Media Center

### **Committee Reports**

#### **Star Stampede—Mary Jackson**

- Did very well, raised over \$10,000
- Weather held out on the rescheduled day
- The shorter scheduled times worked very well
- Rewards the kids earned:
  - Switch playgrounds for a day
  - All school PJ day

- 4<sup>th</sup> grade did the best and earned a kickball game and bike trip to Spring Canyon Park
- April Price will chair the event next year with Mary available to help

#### **Family Nights**—Kelli Wallace for John Wallace

- On track to finish the year on target
- Garlic Knot
  - New manager able to track down the missing check from February
  - Management will be changing again this summer. Owner not changing, just management. Owner is aware of problems and issues.
  - Owner is planning to continue program as-is for next year
  - Last month brought in \$107, which is down from last year at the same time (\$124)
  - Have one more for this year, May 23
- Chipotle night earned \$288.92

#### **Soopers Cards**—David for Cara Fleckenstein

- King Soopers in changing the system and they're having a difficult time adding Shepardson to the new format
- Cara talked to the program coordinator today and they're expecting to have us added by Wednesday.
- Plan on advertising the changes by Friday

#### **Decades Dance**—David for Cassie Johnson (Email)

- Event was very fun, good attendance
- Name was changed from "Sock Hop" to "Decades Dance" and was well received with many people dressing up from all decades
- Full budget was used to cover the DJ and new decorations to add all decades
  - All decorations are in labeled totes in the PTO closet
- Dance itself was in the gym, kids danced the entire time
- Root beer floats were in the cafeteria; well received
  - Coopersmiths donated a quarter barrel of root beer (7+ gallons)
  - Culvers donated two large buckets of custard (4-6 gallons)
  - Coopersmiths also donated 100 cups; used for the floats
  - Culvers donated 100 small bowls; used for those who only wanted custard
  - Needed more cups from the PTO closet (approx. 50-60)
  - Put extra Culvers bowls in the closet
- Also sold fun accessories as a small fundraiser, earned \$55 for the school fund
  - Glasses from various decades, slap bracelets, glow-in-the-dark things
  - Left over items are in the PTO closet
- All contact info for donations, DJ, etc. are in the tubs in the PTO closet

**Bridge Books**—Sarah Putman, Nicole Booker

- Order submitted for 54 books
- Anticipate delivery next week

**School Supply Kits**—Heather Castañeda

- Have received 56 orders so far (last year has 107 at the end of ordering)
- Banners going up today
- Will be advertised in Friday newsletter and on Facebook
- Cara Fleckenstein will be doing them next year

**Teacher Appreciation BBQ**—Caitlin Yates

- Staff loved it
- Lots of great desserts brought in

**Yearbook**—Pam Rice

- Yearbook is finally complete, orders turned in, going to the printer this week
- 220 paid orders, 15 extras ordered for Angela Mitchell to distribute

**New Business**

**2019-2020 PTO Calendar**—David Worford & Alissa Poduska

- Eco Week change to beginning of the week (Mon/Tues/Wed) due to school rotation schedule (Shepardson's turn to go at be early in the week, other schools at end of the week). Will be September 23-25, 2019
- School administration is finalizing conferences, school out day, etc. this week
- Need to decided upon dates for Book Fair
  - Discussion about having it with conferences again
  - End of February/beginning of March
- School time change
  - Still want to host New Parent Social
  - Board approved new meeting times
    - Board meeting to begin at 5:30 pm
    - General meeting to begin at 6:30 pm
    - Re-evaluate after a semester-ish

## Old Business

### **2019-2020 Board and Committee Positions—David Worford**

- Board Elections
  - President—Kelli Wallace
  - Vice President—Caitlin Yates
  - 2<sup>nd</sup> Vice President—Alissa Poduska (Principal)
  - Past President—David Worford
  - Ways & Means—Melina Rodionov
  - Treasurer—Sarah Putman
  - Secretary—Pam Rice
  - Staff Representative—Angela Mitchell (Appointed)
  - VIPS Coordinator—April Price
  - SAC Representative—John Durkin (Appointed)
  - Member at Large—Nicole Booker
  - Member at Large—Chelsea Hill
  - Election certified by Angela Mitchell, Staff Representative
    - After certification, new bank account signers are Kelli Wallace, President; Caitlin Yates, Vice President; Sarah Putman, Treasurer
- Committees
  - Book Fair—\_\_\_\_\_
  - Star Stampede—April Price
  - Movie Night—\_\_\_\_\_
  - Milk Caps—Sarah Abernathy
  - Decades Dance—\_\_\_\_\_
  - Yearbook—Pam Rice and Cherie Worford
  - Directory—Chelsea Hill
  - Trivia Night—Caitlin Yates
  - T-shirts—Caitlin Yates

### **4<sup>th</sup>-5<sup>th</sup> Playground—Sarah Putman, David Worford**

- Current balance \$42,000
- Pending grants \$40,000
- Summer ideas to keep fundraising moving and on people's minds
  - Garage Sale, June 29
    - Milena to organize and host
  - City Park Pool Party
    - Date TBD
  - Movie Night
    - Alissa to organize

Meeting adjourned at 8:15 pm

Minutes compiled by Pam Rice