



## General Meeting Minutes

**Monday Nov. 2, 2020 6:30 pm Location: Zoom Conferencing**

**Meeting called to order:** David Worford, 6:35 pm

**In attendance:** Kelli Wallace, Wayne Thornes, April Price, Sarah Putman, Heidi Habbinga, Chelsea Hill, Nicole Booker, David Worford, Pam Rice, Katie Brayden, Stephanie Staples, Rich Gengler, Carrie Gengler, Melissa Marques

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### Welcome and introductions

**Minutes**—Minutes were presented, approved

### Officers' Reports

**President's Report**—Kelli Wallace, David Worford

- Thank you to everyone for making a fun Halloween and Read-A-Thon
  - Really made a great impact on the kids
- December meeting will be tabled, will regroup in January to plan 2021

**Principal's Report**—Wayne Thornes

- All students are back and things are going very well
  - Everyone is so excited to have all the grades in the building in person
  - Kids are doing very well with masks and mini-recesses
  - Parents are doing well keeping their kids home if necessary
  - Parents also doing really well getting kids to school prepared for the day
- Read-A-Thon
  - Went very well
  - Fun activities, fun readers
  - Really fun to get to have two days of Halloween
  - Great work from the room parents, fun gift bags
- Crazy sock day coming up
  - In memory of Lopez Elementary Student Vale Wolkow
- In this month of gratitude, so grateful for wonderful parents

### **Treasurer's Report—Sarah Putman**

- Not a lot to report this month
- Detailed report, expenditures presented
- Our charter was renewed, our insurance was renewed

### **Staff Report—Andie Kirkwood**

- Staff are so grateful to have the kids back!
  - It's why we do what we do
  - Everyone is re-energized
- Read-A-Thon
  - While the day wasn't as large as in the past, with everything that has been going on everyone was so grateful to have a fun day
  - The students felt special and cared for that people would work so hard for them
  - It was low-key but so much fun and joyful
- Hybrid model
  - Staff is working extremely hard juggling the online with the in-person
  - Overcoming tech glitches and different teaching/learning models

### **SAC-Kelli Wallace, David Worford**

- The latest meeting was broken up into different parts
- Talked about the budget shortfall, COVID, test scores (MAPS, dibels, etc)
  - Scores were lower than last year, but not too much, not as much as was expected
  - Working on helping students who need individual help
  - Reading in lower grades is lagging behind
    - Remote education doesn't lend itself well to learning to read
  - Small class sizes on in-person days in helping to bring students back up

### **Committee Reports**

#### **Read-A-Thon—Sarah Putman**

- Extremely successful
  - Still collecting envelopes
  - Have to let the received materials sit before being opened and counted (COVID precaution/protocol)
- Have already exceeded expectations
  - Had budgeted/expected \$5000
  - Have counted/received \$10,000 so far
- Guest readers worked very hard, did great
  - Some readers forgot but parents stepped up and did well
  - Alissa Poduska read virtually; students loved it

- Prizes
  - The grade that raises the most money earns an extra recess
  - The grade with the most participation earns a special activity
  - The school earns Principal and Assistant Principal will dress backward for a day, will lip sync a song, and a whole school pajama day

### **Shepardson Gear**—Chelsea Hill

- One week left to order gear (closes Nov. 8)
- Will send out reminders
- There is a two-three week turnaround time
  - Gear will be sent home with kids

### **Trivia Night**—Nicole Booker

- Most likely taking a year off
- Could possibly do an online auction
- Looking at other virtual trivia events

### **School Directory**—Cara Fleckenstein via email

- Directories have been printed and distributed
- Cost to print 100 directories was \$140 (Mail N Copy)
  - Billed directly to the Shepardson PTO account
  - We collected \$141
    - I still have \$18 to turn into Sarah
    - There should have been \$12 turned into the office between mid-September and last week
- We have approximately 30 extra directories
  - These include the extras that I ordered for the 17 entries that were included in the directory with no corresponding order placed
  - I contacted those 17 families and heard back from 4 (1 "no thank you" and 3 "I'll drop off money at the office")
  - Suggestions about what to do with the extra directories
    - Classrooms? Front office?

### **King Soopers Cards**—Cara Fleckenstein

- We earned \$1,235.25 for the 3rd quarter of 2020 (accounting for sales from July 1, 2020 through September 30, 2020).
- As of September 30, 2020, 78 households were enrolled
  - This is up from 63 reported for the previous quarter (as of June 30, 2020).
- We did incur a substantial copy cost of \$220 –
  - Color copies of information sheets were included in all students' (including PSD-Virtual students) materials that were handed out right before school started

- We should see that cost made up in the increased earnings over two quarters
- We had increased earnings of over \$100 for the last quarter

**Room Parents**—Leentje Stokes

- No report from Leentje
- Make sure to give all our room parents huge thanks for their great “parties” and gift bags
- Kelli will send PTO thank you notes to them

**Family Nights**—Kelli Wallace for John Wallace

- Tokyo Joe’s is this week, Nov. 5
  - Both locations
- Modern Market next month
  - Thursday, December 3
  - 11am-9pm
  - 30%

**Yearbook**—David Worford

- Need to confirm with Mary Laffey
- Need to figure out how to get pictures
  - Anticipate from Becky Woodcox
  - Ask families to submit

**Meeting adjourned:** 7:35 pm

**Minutes compiled by Pam Rice**