

General Meeting Minutes

Monday November 14, 2022 6:30 pm Location: Shepardson Media Center

Meeting called to order: 6:35 pm

In attendance: Wayne Thornes, Britt MacTavish, Travis Hitt, April Price, Nicole Booker, Kelli Wallace, Corinne Disterhoft, Marisa Williams, Heidi Habbinga, David Worford, Katie Brayden, Caryn Gillman, Cassie Stanfield, Kevin Stearns, Chelsea Hill

Welcome and introductions

Minutes - October General Meeting minutes were presented, Nicole Booker motioned to approve the October General Meeting minutes, Marisa Williams seconded the motion, the motion was put to a vote, the motion was approved.

Officers' Reports

President's Report— Britt Mactavish - see below for comments

Principal's Report - Wayne Thornes

- ★ Thank you for the **conference dinners**
- ★ **Coffee Cart** was a huge hit
 - lots of positive feedback from teachers and staff
 - Traveling Tom's Coffee Cart came to school on November 1st
- ★ **Read-A-Thon Celebrations** on October 31st were fantastic
 - Fun having people in the building
 - Discussion regarding the pros and cons of an Inside or outside parade were discussed
 - Guest Readers were enjoyed
- ★ **STEM Week** wrapped up – phenomenal presentations and opportunities for the students
 - Lots of different organizations presented
 - Front Range CC
 - FC Utilities
 - John Bleim – former parent helped organize the events
- ★ **Star Squad Thanksgiving Food Drive**
 - 2507 items – goal met!

The Shepardson PTO mission is to promote the welfare of the students in the home, school, and community and to help build a close relationship between the student, parents and school staff/faculty.

- Students went to SERVE 6.8 to drop off the turkeys and enjoyed helping out and meeting the staff and learning how they help there
- ★ **Enrichment** wrapped up this week – thank you!

Treasurer's Report - Kelli Wallace

★ **Audit**

- Chandra Elkins is completing the third auditor

★ **Budget Report**

- Income
 - Read-A-Thon deposits
 - Family Night deposits
 - Morning Fresh
 - Direct Donations
 - King Soopers
- Expenses
 - Read-A-Thon t-shirts
 - Teacher/Classroom Fund distributions
 - Family Movie Night
 - Mileage Club
 - Coffee Cart (from Pool Party + Misc + Direct Donations)

Staff Report – Becky Woodcox not present - refer to Principal's Report

Old Business

Committee Highlights

- ★ **Read-a-Thon** - Heidi Habbinga and Wayne Thornes and Britt Mactavish
 - Lip sync - possibly Friday before Thanksgiving
 - Cam the Ram visit - scheduling
 - Friday before Thanksgiving is all school PJ Day
- ★ **Spirit Wear** - April Price
 - Gear possibly coming in next week
 - Emails will be sent to families that ordered giving directions on where to pick up purchases

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★ **Coffee cart** - Nicole Booker

- Coffee was very good and well received
- It was discussed whether the number of drinks per staff member should be limited – one drink per staff member or if the PTO should increase the budget. Idea presented for a token system.
- Should PTO get additional bids
- Promote to parent community to help with the cost and sponsorship
- How to keep track of purchases? Could charge to a school account for staff and charge parents separately
- The drinks were pre-mixed and there was a fast turn around on orders. The drinks were good.

★ **Family Nights** – Britt Mactavish for John Wallace

- Chipotle brought in almost \$560!
- Over halfway to our yearly goal
- Family Night is at Panera on Wednesday Nov. 16, only the College location
- Modern Market will be December family night
- The Spring line-up will be more local restaurants

★ **Caroling Night**, Thursday, December 15th – Laura Beese (not present)

- All school participation activity – optional
- Follow-up with Mrs. Beese and ask if she would like parent helpers
- Format - Sing only one verse of one song and then move on to the next house
- School Choir is scheduled to participate
- PTO will provide hot chocolate - PTO will reach out to Jamie Karr

★ **Trivia Night** – Friday, February 3rd - Nicole Booker

- Picking out the menu
- Requesting donations after Thanksgiving for Silent Auction items
- Nicole is looking for volunteers
- Silent auction will be available online simultaneously with the live event
- ORF instruments are the special ask for live auction

- Can we add a special ask or put together a wish list for teachers to assist teachers that are doing summer training programs and covering the costs themselves?
 - Nicole will consider how to add as a potential silent auction item donation

- ★ GT program has gone from 14 to 45 students – almost 20% of students
 - Testing of students is done in 2nd grade

- ★ Should PTO add air filters to the budget every year for filter replacement every two years?
 - PTO should also potentially add a line item to replace the air filtering machines

New Business

- ★ Potential new fundraiser: Color Drop Coffee - Britt Mactavish
 - 15% return on sales <http://colordropcoffee.com/>
 - Shepardson parent, offering branding partnership
 - Will there be a minimum for sales if there is a branded option?
 - Great idea for gifts
 - Options
 - Can run the fundraiser for a certain length of time or have it on-going
 - We can offer sales as a family night

Open Discussion

Meeting Adjourned at 7:34 PM