



Monday October 9, 2017

7pm

Location: School Library

Meeting called to order: Chelsea Hill, President 7:04pm

In attendance: David Worford, Chelsea Hill, Caitlin Yates, Jayme Halsey, Nicole Booker, Belinda Daniels, Mary Jackson, Ariel Witt, Alissa Poduska, Becky Woodcox, Rachel Soto, Heather Castañeda, Sarah Putman, Pam Rice

It was moved and seconded to accept the September 2017 minutes as written. Motion carried.

Officer's Reports

President's Report-Chelsea Hill

Nothing specific, will all be covered in discussions later on in the agenda.

Principal's Report-Alissa Poduska

- Partnership Breakfast
 - Shepardson STEM PBL Partnership Breakfast was held October 4 before school.
 - Dr. Tony Frank, President of CSU, gave the keynote address to the nearly 50 people who attended.
 - Two thirds of the attendees were new to the PBL Partnership program and all said yes to wanting to be involved in some capacity.
 - The question was asked how we retain interest among these partners if their "problem" isn't used.
 - Partners were asked to be involved in some capacity, even if their "problem" wasn't chosen. These options include mentoring, as a panelist, vetting and rehearsing the students
 - This is a very real concern, as only six "problems" are addressed per semester, 12 for the year.
- Fall PBLs
 - All grades have begun their programs
 - First grade goes to panel next week

Treasurer's Report-Belinda Daniels

- Fall grant will be paid out this week
- Special Request has been added as a line item in the budget

Staff Report—Becky Woodcox

- Community Ambassadors (formerly “Helping Hands”)
 - First meeting was held Oct. 1
 - Will be running the December Giving Tree
- Fundraising ideas were discussed
 - The most pressing need was agreed to be new/additional equipment for the 4th/5th grade playground.
- STEM Night
 - Thursday, November 16 5:30-7:30pm
 - Julie Wenzel working on food trucks for dinner

SAC (School Accountability Committee)—Kelli Wallace

- Takeaways:
 - PBL discussion
 - Would an information night for new parents be helpful?
 - Celebration or showcase at the end of the year so parents can see the results?
 - Data
 - Math scores at Shepardson have improved greatly (highest improvement in the district, seventh highest improvement in the state)

District Advisory Board—Chelsea Hill for Julie Wenzel

- CMAS District scores continue to be consistently higher than the state average

Committee Reports

Classified Staff Breakfast—Kelli Wallace

- Tuesday October 17
- Sign-up Genius has been put out
- Still in need of a few items

Family Nights—Kelli Wallace for John Wallace

- First Garlic Knot of the year was successful, bringing in \$242.77
- 24% of the way to our goal for the year (Aug/Sept total \$473.21)
- November 8 (Wednesday) will be at LarkBurger, who is donating 25% to Shepardson
- C.B.&Potts is in negotiation
- Chipotle will be in the spring

Movie Night—Chelsea Hill for Jaime Gray

- Friday October 13 at 6:00pm
- Will be showing Annie (remake)
- Popcorn and juice available for purchase

Read-A-Thon—Sarah Putman

- Big thank you to the Committee (Ashley Poppema, April Price, Karen Stenger, Nicole Booker) and Kelli Wallace (for help on the website)
- Envelopes are out, some money is already coming in from PayPal
- 21 companies have given checks or donations as business sponsors. Each have donated \$150 or more. Still accepting sponsorships, will be on t-shirts.
- Sign-up for events on the day of the Read-A-Thon will be up shortly
- Please send in book titles for “What We Are Reading.”

Trivia Night—Jayme Halsey and Nicole Booker

- The new CSU stadium has been confirmed and booked.
- Date will be Friday, Jan. 19; 6:30pm-10:30pm
- Goal of 300 tickets sold
- \$40/ticket will cover all expenses
- Each ticket will include trivia, heavy appetizers, one drink ticket
- Geeks Who Drink will be running the trivia
- Will have silent auctions with various closing times running between trivia rounds
- Will have incentive for early bird sign up and full table purchase

Shepardson Apparel—Sarah Putman

- Orders have been placed and will be delivered mid-October
- Would like someone to take over this project. Will do it as partners in spring, then take over completely in the fall.

STEM Night and Dinner—Becky Woodcox and Chelsea Hill for Julie Wenzel

- This is the 9th year for STEM Night
- Designed to introduce families to STEM
- Several new presenters this year, some previous presenters aren't able to come this time.
- Julie has several food trucks lined up, more details next month.

Conference Dinner—Sarah Putman

- Will be done on Sign Up Genius

School Supply Kits—Heather Castañeda

- Current company says they'll send us a partial refund due to all the difficulties we experienced. No guarantee, nor was a date to expect it by given.
- New company, First Day, has been in communication and very responsive.
 - Report less than 100 picking errors across all orders this year.
 - Report 100% on time delivery
 - All brand name supplies, nothing store brand
 - Do not require a contract, just a commitment by Jan. 1, 2018

“Primary” Fundraiser—Sarah Putman

- Primary.com
- Similar to Amazon Smile, will donate a percentage of purchases back to Shepardson

Box Tops—Chelsea for Natalie Wooley

- Fall collection has concluded with great results
- Collected 10,823 tops for a total of \$1082 for the school
- Mrs. Fitzpatrick’s class raised the most money and will receive a \$50 gift card for STEM items
- Mrs. Hufnagel’s class had the most participation (20 kids) and will receive a \$25 gift card for STEM items.

Old Business

PTO Fundraising Goals—Chelsea Hill

- Identified the biggest need as playground equipment for the 4th/5th grade playground
 - This is the large, long term goal;
 - Estimate two to three years to fulfill
- Bike racks to replace old/out of date/deteriorating racks currently in place
- New binding machine

Enrichment—Chelsea Hill

- Enrichment classes traditionally are offered two to three times a year for one to one and a half hours after school
- No one has volunteered to head this project, so it hasn’t been started/offered yet this year.
- Ariel Witt volunteered, Becky Woodcox will bring her up to speed

New Business

Thank You Notes

- Ms. Cathy’s class sent the PTO thank you notes for the water stations in the lunch room
- 5th grade sent thank you notes for Eco Week and chaparones

Special Request

- Mrs. Hufnagel has requested a new binding machine
 - This item receives heavy use
 - Only requested \$450, but might need to spend more to get a heavy duty binder that will last and perform well
 - Getting pricing and recommendations so will vote next month

Chelsea thanked everyone for coming, meeting adjourned at 8:27pm

Minutes compiled by Pam Rice