

SHEPARDSON PTO

Monday September 10, 2018

7:00pm

Location: School Library

Meeting called to order: David Worford, 7:04pm

In attendance: Heather Castañeda, Belinda Daniels, Erin Sullivan, Angela Mitchell, Alissa Poduska, Leentje Stokes, Ariel Witt, Sarah Putman, Milena Rodionov, Mary Jackson, April Price, Cassy Johnson, Cara Fleckenstein, Nicole Booker, Jaime Taylor, Jackie Cole, Caitlin Yates, Chelsea Hill, Kelli Wallace, Pam Rice

Minutes—Minutes were presented, accepted with edits (name corrections made)

Officer's Reports

President's Report--David Worford

- Introductions
- Welcome to a great year, thanks for a great turn out, great community

Principal's Report-- Alissa Poduska

- Welcome and thanks for coming and the great turn out
- Great start to the year, smooth transitions
- Shepardson's 40th Anniversary
 - October 15th
 - Open House 4-6pm with a ceremony at 4pm, lasting approximately 30 minutes
 - Anniversary t-shirts available this fall only

Treasurer's Report--Belinda Daniels

- \$30, 391 in bank currently
- Audit was completed
 - Thanks to Sherelle Reed and Libby D'Aquila
 - Several recommendations made
 - Biggest finding was reimbursements including sales tax
 - Reimbursements are for subtotals only, not to include sales tax
 - Full report available with budget report

Staff Report—Angela Mitchell

- Staff off to a great start
- Schoolwide focus on “Character Trait of the Month”
 - Last year’s “Kindness Month” was so successful, it was decided to do a trait each month
 - Based upon the Cloud 9 curriculum
 - It will be worked into daily announcements
 - August was respect
 - September is self-control

SAC Report—Kelli Wallace

- Background
 - School Accountability Committee
 - Made up of parents, staff, PTO representative, community members
 - Look at lots of data, focus on school improvement
- Report from last school year
 - Second presentation on test scores
 - 2nd grade had some problems, mostly social-emotional, but already seeing improvement
 - 5th grade had some really high scores

Committee Reports

VIPS—April Price

- Volunteers in Poudre Schools
- Anyone who wants to be in the classroom (volunteer or attend parties, etc.) must register
- One time registration, but it is requested that everyone go back in to review their information

Ice Cream Social—David Worford for Julie Wenzel via email

- Social was held with the posting of class lists
- Budgeted \$200, spent \$187.80
- Went smoothly, had a Spotify playlist which added to the atmosphere
- Want to recognize “The Tims” for their great communication, help with set up/tear down, all their extra work
- Approximately 150 frozen treats left over, in the walk-in freezer. Please utilize them as necessary
- Suggestions made for additional signage
 - Have heard that a lot of families didn’t know it was going on around the building as class lists are on the north side and the social is on the south side

New Parent Social—David Worford for Heather Morrison

- Heather had a family emergency but Janell McGill and Jayme Harper stepped in and made it happen
- Not a huge turnout, but everyone who attended had a good time
- Discussion about name “New Parent Social” might discourage people from coming as it’s not only for parents new to the school

School Supply Kits—Heather Castañeda

- Used a new company this time, much better to work with
- No complaints received
- Similar number of orders from last year

Room Parent Coordinator—Leentja Stokes

- Had first room parent meeting
 - Approximately one quarter of parents who are signed up attended
- Reviewing set up and operations
 - Reuse questionnaires so teachers don’t have to fill out the same one each year
 - Ask parents to donate supplies or items rather than only money
- Most room parents are moving toward using Sign-Up Genius
- Two classes only have one room parent (Seufer, Sullivan)
 - Prefer to have at least two parents in case something comes up
 - Split the work, minimize burn out

Directory—Chelsea Hill

- Deadline has been extended till Friday, September 14

Box Tops—David Worford for Natalie Wooley

- Fall Box Top collection started yesterday, runs through October 6
- Classroom competitions
 - Prize for room with most Box Tops collected
 - Prize for room with most student participation
 - Winners receive cash prize to buy item for classroom (not food)

King Soopers Cards—Cara Fleckenstein

- Last year earned \$3200
- Have five new card requests this year
- Receive a check every other month
- Will be sending out fliers in Friday Folders and in the newsletter

Read-A-Thon—Sarah Putman

- Lacking in business sponsors this year
 - If we don't get more business sponsors, prizes will be fewer as all prizes are funded by donations so all money raised goes to Read-A-Thon profit
- Packets will go out the end of September/beginning of October

Family Nights—Kelli Wallace for John Wallace

- First family night (August) earned \$268.13, which is 13% of annual goal
- Flyers have been distributed with all the dates
- November will hopefully be Lark Burger
- Spring special night is open
 - Multiple requests for Chipotle
 - CB & Potts was difficult last spring

Movie Night—David Worford for Jamie Gray

- October 5
- Hotel Transylvania

Classified Breakfast—Kelli Wallace

- Need to get the date from Sharon
- Date will correspond with the District Classified Celebration
- Will be using Sign-Up Genius again as it was very easy

Conference Dinner—Sarah Putman

- Have the date in October
- Menu has been decided
- Will send out Sign-Up Genius as it gets closer

Shepardson Shirts—Caitlin Yates, Sarah Putman

- Special 40th Anniversary shirts are available for order online
- Only available this fall

Trivia Night—Chelsea Hill, Caitlin Yates

- Early in the planning stages
- Discussion about venue
 - Stadium Club again
 - Lory Student Center ballrooms
- Date
 - Aiming for February 1, 2019

Yearbook—David Worford

- Original chairs have stepped down
- Multiple people offered to work on it as a group/committee
- Jaime Taylor offered to step up as chair since there is now a committed group of people

New Business

STEM Night—David Worford for Becky Woodcox

- STEM Night is Thursday, November 8, 5-7pm
- Ordinarily there isn't school on the following Friday
- This year, there is school on Friday, so requesting a team of parent volunteers to help reset and clean the school
- April Price volunteered to work with Becky and get it done

PBL Breakfasts—Alissa Poduska

- Was presented during Board Meeting that the money from the PBL Partnership Breakfasts is no longer covered by a grant
- Board approved \$200 from the Special Request fund for this year to pay for a portion of the cost

Special Requests

- Red Carpet Welcome
 - A red carpet was rented for this year's welcome back
 - Extremely well received
 - Would like to buy a carpet to be used annually, and would give all kindergarten students the same red carpet welcome (staggered start so not all attend the first day)
 - Discussion during Board Meeting to table this request till Spring after fundraising
- Odyssey of the Mind—Erin Sullivan
 - Introduction
 - Erin is the school coordinator for OM
 - She took two years to teach in Berlin
 - She is now back at Shepardson teaching 3rd grade and is trying to get OM started again
 - In the past \$250 had been budgeted, but since it wasn't being used it was cut to \$100

- All students are eligible
 - Hoping to have 2-3 teams
- Registration is \$100, additional costs arise for materials, etc
- Requesting \$150 from Special Request fund
- Approved, plus will revisit in the Spring after seeing involvement, etc. to consider adding to the amount budgeted

Fall Enrichment Program—Ariel Witt

- Mid-October start, after soccer/football seasons
- Have staff support/sponsorship
- Have ideas for classes/offerings
- Online registration worked well, will be doing it again

PTO Fundraising Goals—David Worford

- The special fundraising focus is the 4th-5th playground

Old Business

4th-5th Playground—Sarah Putman

- Needs to cover a wide spectrum of abilities/interests
 - Focus mainly on the older students, but also keep in mind the neighborhood children that utilize the playground outside of school hours
- Received a very rough diagram from Little Tykes this morning
 - Would like a more detailed design, requesting a CAD drawing or similar
- Cost estimate from Little Tykes for the proposed playground in the diagram in \$50,000
 - Need to add 20% for the District's cost for installation
- Discussion about funding/timing, further requests of Little Tykes
- Will continue working with the District and Little Tykes to firm up design and cost

David thanked everyone for coming, meeting adjourned at 8:44pm

Minutes compiled by Pam Rice