

Meeting Minutes

Shepardson PTO

Date: November 3, 2014

Location: School Library

Meeting Called to Order By: Vanessa Wilhelm, President Time: 6 p.m.

In attendance: Aisha Thomas, Alisha Duncan, Jennifer Chadwick, Sara Abernathy, Mary Jackson, Julie Wenzel, Dixie Gormley, Cheri Clark, Martha Rehm, Pam Rice, Sarah Putman, Heather Castañeda, Vanessa Wilhelm, Andrea Kaplan, Mary Laffey, Joy Miller, Chelsea Hill and Kristin Beasley.

Minutes: Minutes of the October 2014 meeting were distributed. The motion was made and seconded to approve the minutes as written. Motion carried.

Officers' Reports

President: Vanessa noted that Treasurer Todd Jones has resigned. Sarah Putman served as Interim Treasurer until Chelsea Hill was appointed Treasurer by the PTO Board to fill the remainder of the term. It was noted the involvement committee as well as potential parent and staff survey will be tabled until spring.

Principal: Jen Chadwick stated the recent power outage at the school did not interrupt the school day. Teachers, staff and students took the outage in stride and classes began on time. She also noted that the concrete surrounding the new monument sign has been poured and the project is almost complete.

Treasurer: Heather Castañeda announced the audit committee has completed the annual audit. The motion was made and seconded to approved the 2014-2015 projected income budget as presented on the excel spreadsheets. Motion carried unanimously.

It was noted that the PTO Board approved the purchase of accounting software from PTO Today. The software will be used by current and future treasurers.

Consent Agenda - *Updates from committee chairpersons who were unable to attend.*

STEM Night Dinner - Kohls will help serve the STEM Night Dinner again this year. La Luz is providing the food. Order forms for the food have been sent home. STEM Night is a science-based hands on learning experience for students and families.

Committee Reports

Box Tops - Cherie Clark: The fall Box Tops / Labels for Education fundraising challenge began on September 15th and ran through October 10th. The school earned \$1003.20 from the box tops and 1512 points from Labels for Education. Mrs. Rehm's class won the challenge and Crazy Carls will donate the pizza. Another drive will start in January. Thanks to Amy Beckner for helping with the counting.

Read A Thon Fundraiser - Dixie Gormley and Casey Yahn: The reading logs were a big success this year and the top readers also received prizes as well as the top fundraisers. All students received a goody bag of coupons for area merchants. Over \$13,000 was raised for the school. The Culver's balls will be delivered on Nov 21.

Family Nights - Mary Jackson: Mary stated that Garlic Knot will sponsor Family Nights the last Thursday of each month with 20% of proceeds going to Shepardson. Family Nights have raised over \$600 this year. Chipotle, Culvers and Chick Fil A will also be scheduled for later in the school year.

Movie Night - Kristin Beasley and Jackie Cole: The Lego Movie was a success with record attendance. The high energy movie and the later start time of 6:30 pm were attributed to the restlessness of a number of students. Starting the movie earlier, encouraging parents to keep watch over their children and choosing a less action packed movie were discussed.

Winter Social - Kristin Beasley and Lori Metz: Winter Social will be held on Dec. 4 this year. Due to the PTO workroom being converted into classrooms, a variety of paper crafts will be offered to students instead of the graham cracker gingerbread houses. The choir will sing and cookies will be served.

Old Business

School Supply Kits - Aisha Thomas: Aisha presented information on the SchoolKidz back to school supply kits. Parents pay one fee per student to SchoolKidz and the necessary school supplies are purchased and delivered to the parents prior to the beginning of the school year. It was noted that most teachers like the kits because all classroom supplies are uniform and parents like the kits because they are convenient and are often less expensive because the supplies are purchased in bulk. Participation is optional. Parents order from SchoolKidz directly and not through the office or PTO.

New Business

Target RED Card - It was noted that 37 families have designated Shepardson to receive the charitable proceed from their Target RED Card. Target donates 1% of all purchases made by families who use their RED Card to the school of their choice. Designating Shepardson as your school is quick and simple. Go to target.com/redcard and click on the link "Taking Charge of Education".

Class Pictures - Mary Laffey suggested rehangng past graduation pictures on the wall in the library. It was noted that the placement of the pictures needs to adhere to fire codes.

PR - Alisha Duncan suggested hanging a PTO banner at functions such as the ice cream social and the sock hop would help promote the PTO. Having a logo designed for PTO which would set PTO as an organization apart from the school was discussed. It was noted that logos need to be reviewed by the district per PSD policy.

Idle Free Zone - Sara Abernathy inquired about making Springwood Drive an idle-free zone. It was noted other schools have no idling zones. It was stated that signs encouraging no idling can be posted but enforcement could be difficult. It was suggested to use the newsletter as a way to encourage parents to not idle on Springwood for the health of the students and parents and staff walking to school.

Announcements

The next meeting will be January 12, 2015 at 6 pm in the Shepardson Library.

Meeting Adjourned At: 7:40 pm **Minutes Compiled By:** Kristin Beasley, Secretary