

# Meeting Minutes

## Shepardson PTO

**Date:** November 4, 2013

**Location:** School Library

**Meeting Called to Order By:** Joy Miller, Co-President      **Time:** 6 p.m.

**In attendance:** Jen Chadwick, Joy Miller, Laura Hicks, Vanessa Wilhelm, April Mellon, Andrea Kaplan, Dixie Gormley, Kristin Beasley, Chelsea Hill, Heather Casteneda, Alisha Duncan, Deonna Wilson, Mary Laffey and Suzanne Hale.

**Minutes:** Minutes of the October 2013 meeting were distributed. The motion was made and seconded to approve the October 2013 meeting minutes as written. Motion passed.

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### Principal's Report

Principal Jen Chadwick reported that the name change for the school will be presented at the upcoming School Board. It was suggested that a representative from the School Accountability Committee (SAC) and the PTO attend the board meeting. It is anticipated that the name change will be approved.

Ms. Chadwick also shared a school performance report that detailed Shepardson is meeting or exceeding academic achievement and growth in all areas tested. Hooray students and staff!

### Officers' Reports

**President:** Joy Miller: Joy stated that there will be no meeting in December and the next meeting will be January 13.

**Consent Agenda** - *Updates from committee chairpersons who were unable to attend.*

Family Nights - Mary Jackson: The Garlic Knot will continue offering family nights on Mondays with 10% of proceeds going to the school. Chipotle Family Night is November 5th. They will donate 50% to the school so families are greatly encouraged to participate. Families need to mention Shepardson or bring in a flyer so we can be sure to receive credit for attending the family night. Additional Family Nights will be planned after the winter break.

Box Tops - Claudia Wilson: The Fall Box Tops fundraiser generated \$924.20 for Shepardson. Ms. Rasmussen's 5th grade class won the pizza party which will be on November 22. The next Box Tops Drive will begin in January.

Milk Caps - Mo Ryerson: Mo is in the process of tabulating a large number of milk caps and will have more information at the next meeting.

STEM Night Dinner - Lola Jacobsen: STEM Night is November 7. Burritos from La Luz will be served and Kohl's Cares will assist with serving dinner.

Teacher Moments - Jennifer Christensen: Teachers are still sending in their commitments for their special Teacher Moment. The Moments will be advertised prior to the Winter Social to give the fundraiser more exposure and hopefully raise more money.

**Treasurer:** April Mellon reviewed the Treasurer's Report. It was noted that the checking account balance is \$21,581.86 and the saving account is \$12,006. 89. The majority of the funds in the checking account were raised during the Read A Thon and the funds will be allocated for school activities and projects throughout the coming school year. The funds in the saving account have been allocated for refurbishing the school sign.

### **Committee Reports**

Read A Thon - Laura Hicks and Vanessa Wilhelm: PTO's largest fundraiser was a huge success. Over \$10,000 was raised by the students to support the school. Way to go Shepardson! A huge thanks to Laura and Vanessa for their wonderful job.

Trivia Night - Joy Miller and Suzanne Hale: Trivia Night planning is ongoing. The Agave Room at The Rio has been reserved and advertising for the event has begun. Solicitations for auction donations are continuing. It was stated that small auction items such as specialty cakes or handmade items are needed as well.

VIPS - Alisha Duncan: Alisha has the VIPS up and running. She has ordered more lanyard badges from the district.

Movie Night - Kristin Beasley and Jackie Cole: Movie night is Nov. Wreck It Ralph will be shown in the gym.

Winter Social - Mary Laffey and Kristin Beasley: Preparations for Winter Social are in full swing. Gingerbread house building will begin in early November. Several businesses have been solicited for donations. The choir will sing and Santa may make an appearance.

### **Old Business**

None.

### **New Business**

None.

### **Announcements**

The next meeting is January 13, 2014 at 6 pm in the Shepardson Library.

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**Meeting Adjourned At:** 7:25 pm

**Minutes Compiled By:** Kristin Beasley, Secretary