

# Meeting Minutes

## Shepardson PTO

**Date:** January 4, 2016

**Location:** School Library

**Meeting Called to Order By:** Vanessa Wilhelm, President      **Time:** 7 p.m.

**In attendance:** Mary Jackson, Aisha Thomas, David Worford, Becky Woodcox, Cheri Clark, Dixie Gromley, Wayne Thornes, Alissa Poduska, Julie Wenzel, Mary Laffey, Chelsea Hill, Vanessa M. Wilhelm, Sarah Putman, Heather Casteñada, and Kristin Kendall.

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The motion was made and seconded to approve the November 2015 meeting minutes as written. Motion carried.

### Officers' Reports

**President's Report:** Vanessa thanked the parent volunteers and school staff who have dedicated their time to PTO and school projects. Vanessa noted that Cara Fleckenstein will be heading up the King Soopers shopping card fundraiser.

**Principal's Report:** Principal Poduska thanked the volunteers and co-chairs for their time organizing and facilitating recent school events. She noted that the recent SAC meeting discussed traffic safety concerns. Educating new parents regarding traffic rules, a sign up genius for parents to help with cross walk duty as well as involving a PSD SRO officer were discussed. It was also noted that dogs are not allowed on school grounds during school hours including before and after school. The STEM committee will have an off-site retreat next week. It was also noted the CMAS test scores are higher than the state average and administration is pleased with the overall scores.

**Treasurer's Report:** Financial statements were distributed and discussed. Teachers were encouraged to use their classroom wish fund before the end of the school year. The taxes have been submitted the accountant and will be completed in January. It was noted that Create Magazine will be an online magazine this year due to staff time constraints as well as the quality of work submitted.

**SAC Report:** It was noted that discipline has improved greatly and the referral rate has decreased. It was noted that Shepardson's test scores were very good in Social Studies and Science.

### Committee Reports

**Family Nights - Shepardson Family Night** is a partnership between the school and local restaurants. Most participating restaurants give 20% of the evening's proceeds to the school. Family Nights has raised \$1560 to date this year.

**Family Movie Night - Family Movie Night** will be held Feb. 19.

Trivia Night - Trivia Night will be held Jan 29 in The Agave Room above The Rio. Teams of parents and staff compete for prizes. Events include a live auction, a silent auction, and Teacher Moments. Volunteers are needed to assist the committee facilitate the event.

Box Tops - Cheri Clark reported that the next box top drive will be held Jan. 25 - Feb 19. The winning class will receive a pizza party.

### **Old Business**

ABC Fundraiser - It was noted that the Board voted to renew the contract with ABC Fundraiser for one more year while looking into other fundraisers such as a fund run.

### **New Business**

Music Room Request - Mr. Ugangst requested funds to purchase a rug for the music room. After discussion, the motion was made and seconded to approve up to \$800 for the purchase of a rug for the music room noting that the rug will not be removed from the music room. Motion carried unanimously.

Coffee Cart - In recognition of teachers and staff, the PTO would like to provide a coffee cart during a work day in Feb. The motion was made and seconded to approve \$275 for a coffee cart to a total of 2 hours. Motion carried unanimously.

STEM Night - Kohl's donated \$500 to Shepardson for helping serve the STEM Night dinner. The motion was made and seconded to earmark the \$500 to purchase Zoom tools for the STEM center. Motion carried unanimously.

Science Fair - Becky Woodcox noted that the Science Fair is in need of mentors to work with students on their projects as well as judges and volunteers to help facilitate the science fair. It was noted that all judges, volunteers and mentors must be registered with PSD. The science fair will be held March 24.

The next meeting will be February 1, 2016 at 7 pm at Shepardson.

**Meeting Adjourned At: 8:15 pm    Minutes Compiled By: Kristin Kendall**