

Meeting Minutes

Shepardson PTO

Date: February 3, 2014

Location: School Library

Meeting Called to Order By: Laura Hicks, Co-President Time: 6 p.m.

In attendance: Jen Chadwick, Martha Rehm, Joy Miller, Laura Hicks, Vanessa Wilhelm, April Mellon, Andrea Kaplan, Dixie Gormley, Kristin Beasley, Alisha Duncan, Mary Laffey, Joni Fagan, Rosann Winn, Suzanne Hale, Julie Wenzel, and Sarah Putman.

Minutes: Minutes of the January 2014 meeting were distributed. The motion was made and seconded to approve the January 2014 meeting minutes as written. Motion carried.

Principal's Report

Principal Jen Chadwick thanked the PTO for their involvement in the school and stated she felt the relationship between PTO and staff was both positive and productive. She noted that Trivia Night was a great event and a fun way to bring the school community together. Ms. Chadwick also highlighted the important connection between home and school and the need for home and school to be a team in each student's life.

Officers' Reports

President: The PTO storage closet is in need of reorganizing and cleaning out. Joy will be organizing a clean up day on a Thursday or Friday in the coming weeks. It was suggested that purchasing stackable clear plastic bins would greatly assist event committees that need to store decorations and supplies.

PTO would like to increase parent involvement with committees and events. Everyone was encouraged to brainstorm ideas for increasing parent involvement and suggest their ideas at the next PTO meeting.

The position on the Board of Vice President has been assigned the task of facilitating information regarding PTO's activities and fundraisers to the school community. Ms. Chadwick noted that the school newsletter often acknowledges PTO for helping pay for field trips, classrooms requests etc.

Consent Agenda - *Updates from committee chairpersons who were unable to attend.*

Family Nights - Mary Jackson: The Garlic Knot will continue offering family nights on Mondays with 10% of proceeds going to the school. Marco's Pizza offers family nights on the second and fourth Friday nights. The next Family Night will be Firehouse Subs

on Feb. 19 with 20% of proceeds going to Shepardson. Mary is working on scheduling a Family Night Culver's.

Box Tops - Claudia Wilson: The Spring Box Tops drive began on January 24 and will continue until Feb. 21. The committee is hoping the Spring drive will be as successful as the Fall drive. Cheri and Claudia are working together to ensure Cheri has all the information she needs when she takes over Box Tops next year.

Milk Caps - Mo Ryerson: Mo is in the process of tabulating a large number of milk caps and will have more information at the next meeting.

Treasurer: April Mellon reviewed the Treasurer's Report. It was noted that the checking account balance is \$27,067.61 and the saving account is \$12,008.41. The majority of the funds in the checking account were raised during the Read A Thon and the ABC fundraiser and the funds will be allocated for budgeted school activities and projects throughout the coming school year. The funds in the saving account have been allocated for refurbishing the school sign.

Since the name change was approved, work has moved forward on refurbishing the school sign. The district and the school are working together on the new sign.

Committee Reports

Trivia Night - Joy Miller and Joni Fagan: Trivia Night was well attended and a huge success. During the final appeal of the night, \$1725 was raised to purchase 69 new chairs for the school. It was noted that the school needs 100 new chairs. The School Board does provide a yearly budget for maintenance items such as chairs but that budget must also cover para salaries. The motion was made and seconded to purchase 31 additional chairs at a cost of \$775.00 Motion carried. It was also noted that an appeal will be made to parents who would like to help with the cost of additional chairs. The committee was thanked for their hard work and making a fun night for the school community.

VIPS - Alisha Duncan: Alisha stated VIPS has had a busy month with new volunteers and VIPS is doing great.

Book Fair - Rosann Winn: Rosann reported that the Book Fair committee is hard at work planning this year's fair. Book Fair Family Night will be on March 6 and the committee is discussing serving La Luz burritos. How to involve the students in the Book Fair was discussed along with how to assist students who might be unable to purchase books. The goal is to raise \$10,000 in Scholastic Dollars which will be allocated for library improvements.

Sock Hop - Alisha Duncan and Dixie Gormley: The Sock Hop committee is working on donations from Culver's, Coopersmiths and Yanceys. They are looking for volunteers to run the grill.

New Business

Enrichment - It was noted that Shepardson has not been able to hold enrichment classes due to a number of factors including district policy changes and teacher association contracts. For an enrichment programs to begin again it would need to be run by an outside vendor or a parent volunteer who would willing to coordinate the classes, students, teachers as well as provide supervision each afternoon enrichment classes are in session. It was noted that nine teachers at Shepardson have volunteered to teach an after school class for enrichment but a parent volunteer is needed to coordinate the program.

Announcements

The next meeting is March 3, 2014 at 6 pm in the Shepardson Library.

Meeting Adjourned At: 7:35 pm

Minutes Complied By: Kristin Beasley, Secretary