

Meeting Minutes

Shepardson PTO

Date: May 5, 2014

Location: School Library

Meeting Called to Order By: Laura Hicks, Co-President Time: 6 p.m.

In attendance: Todd Jones, Joy Miller, Laura Hicks, Kristin Beasley, Alisha Duncan, Mary Laffey, Deonna Wilson, Vanessa Wilhelm, Heidi Priebe, Heather Castaneda, Julie Wenzel, Leslie Perry, Becky Woodcox and Sarah Putman.

Minutes: Minutes of the April 2014 meeting were distributed. The motion was made and seconded to approve the minutes as written. Motion carried.

Officers' Reports

Principal: Ms. Chadwick noted that \$1800 earned from newsletter advertising will be allocated towards refurbishing the new school monument sign. She also noted that the district will be providing more funds than originally designated for the sign.

President: Joy Miller stated that Principal Chadwick and Sharon Aberegg had met with the PTO regarding the 2014 - 2015 school calendar. Concerns regarding the dates for 5th grade bash and graduation were expressed. The bash and graduation committee were encouraged to discuss their concerns with the school administration. It was suggested to have the bash on the last day of school as an alternative to having it the same day as graduation. Joy will update the calendar on the school website. It was noted the proposed budget will be presented at the first meeting of the school year.

Create Magazine is charging \$8 per copy and is asking for pre-orders this year in an effort to not have an abundance of unsold magazines.

Treasurer: Todd Jones reviewed the Treasurer's Report. It was noted that the checking account balance is \$34,546.60 and the saving account balance is \$12,009.87. The majority of the funds in the checking account were raised during the Read A Thon and the ABC fundraiser and the funds will be allocated for budgeted school activities and projects throughout the coming school year. The funds in the saving account have been allocated for refurbishing the school sign.

Consent Agenda - *Updates from committee chairpersons who were unable to attend.*

Family Nights - Mary Jackson: The Garlic Knot will continue offering family nights on Mondays with 10% of proceeds going to the school. Total year to date earned at Family Nights was \$1739.90 which does not include February, March or April contributions from Garlic Knot or Marco's Pizza contributions for January and February.

Teacher Appreciation BBQ - Lola Jacobsen: PTO purchased a hot water dispense for the break room with funds set aside for teacher appreciation. The BBQ for teachers will

be held on Friday May 9 and several parents have volunteered to bring food, raffle prizes and help with set up/take down.

Committee Reports

VIPS - Alisha Duncan: It was stated that Cindy Gile is retiring from VIPS and she will be greatly missed.

Yearbook - Mary Laffey: The yearbooks have been ordered and should arrive soon. She ordered 14 - 15 extras for parents to purchase if they had not pre-ordered. It was noted yearbooks will be distributed the last day of school.

PR Committee - Vanessa Wilhelm: Vanessa handed out a sample postcard which will be sent to families in August. The postcard outlines important dates in August and September. It was noted that the open house and ice cream social are on different days this year. Becky Woodcox offered to put any PR information on the school website or school Facebook page.

School Monument Sign - The sign committee is considering sending out a survey regarding the proposed signs. After lengthy discussion regarding the merits of the old and new signs, it was decided the sign committee will make all final decisions on regarding the survey as well as which sign will be chosen.

Old Business:

Learning Bridge Books - Sarah and Heather received 75 orders for books and the books will be distributed in the next few weeks.

New Business

Board and Committee Chairs - The 2014-2015 PTO Board and Committee Chairs were announced. Vanessa Wilhelm will be President. Sarah Putman and Heather Castaneda will be Co-Vice Presidents. Jennifer Chadwick will be 2nd Vice-President. Todd Jones will be Treasurer and Kristin Beasley will be Secretary. The motion was made and approved unanimously to approve the PTO Board and Committee Chairs for the 2014 - 2015 school year.

Playground Workday - Sarah and Julie are organizing a playground work day and they will make a sign up genius for volunteers. It was noted Clay's Ace Hardware had offered to donate supplies.

Volunteer Appreciation Breakfast - The volunteer appreciation breakfast was a great success. Many parents attended and the food was wonderful. It was noted that the 8 am start time of the breakfast is inconvenient for parents but is difficult to change because of the obligation of teachers to be in the classrooms prior to school starting.

Announcements

The next meeting is September 8, 2014 at 6 pm in the Shepardson Library.

Meeting Adjourned At: 7:35 pm **Minutes Compiled By:** Kristin Beasley, Secretary